



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10075766
Procuring Entity DEPARTMENT OF TOURISM
Title Services of a Tour Operator for the Participation in the 34th Philippine Travel Mart
Area of Delivery

Solicitation Number:	RFQ NP-SVP No. 2023-08-556	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	26/08/2023
Approved Budget for the Contract:	PHP 680,565.00	Last Updated / Time	26/08/2023 00:00 AM
Delivery Period:		Closing Date / Time	29/08/2023 10:00 AM
Client Agency:			
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

BIDDER : Service Provider

PROJECT TITLE : Participation in the 34th Philippine Travel Mart

PROJECT DATE : August 31 to September 04, 2023

MINIMUM REQUIREMENTS

Must be accredited by the DOT;
 Must have a certification of satisfactorily service rendered from previous OPMD projects;
 Must be willing to provide services on send-bill arrangement

SCOPE AND WORK DELIVERABLES

Provide ground arrangement with provisions for roundtrip domestics air tickets for the wellness stakeholders, twin accommodation, full board meals, and land transportation.

A. Accommodation Requirements: Must be DOT Accredited with Certificate to Operate.
 - Cover all accommodations on twin occupancy basis (with complimentary breakfast), preferably 2-3 star properties

near SMX Convention Center on the following dates for:

10 Twin Rooms [Check-in: August 31, 2023 | Check-out: September 4, 2023]

B. Transportation Service Requirements: Must be DOT Accredited.

- Air-conditioned vehicle, seating capacity for the following: Van: 4-8 seats

Transfer in the following destinations including toll fees, driver, gasoline, meals, and accommodation.

DOT Secretariat: Metro Manila, Aug. 31 to Sept. 4, 2023 | (1) unit of van / 4-8 seats

Wellness Stakeholders: Metro Manila. Aug. 31 to Sept. 4, 2023 | (3) units of van / 4-8 seats

C. Meal Requirement: Complimentary breakfast at hotel/resort.

August 31, 2023: B – for 10 pax; L and D for 20 pax

September 01, 2023; L and D for 20 pax (packed meal)

September 02, 2023: L and D for 20 pax (packed meal)

September 03, 2023: L and D for 20 pax (packed meal)

September 04, 2023: L for 20 pax

D. Roundtrip Domestic Air Ticket Requirement:

- 7kg hand carry bag and 20kg baggage allowance for 9 pax

ILO-MNL-ILO: August 31 – September 04, 2023 (3 pax)

DVO-MNL-DVO: August 31 – September 04, 2023 (3 pax)

CEB-MNL-CEB: August 31 – September 04, 2023 (3 pax)

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION

Department of Tourism

Makati City

with details such as:

Name of the Bidder/Company:

Address of the Bidder/Company:

Title of the Project:

RFQ No. 2023-08-556

- - - - -

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 29 August 2023 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 25/08/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.