

**TECHNICAL SPECIFICATION
(Office Equipment)**

I. PROJECT

Procurement of office Equipment for the official use of the Legal Affairs Service.

II. OBJECTIVE

To create a productive working environment and sustain the daily operation of the Legal Affairs Service.

III. DELIVERABLES

Supply and delivery of the following:

Particulars	Specification	Quantity	Amount per Piece
Under Desk Mobile Pedestal	<ul style="list-style-type: none">▪ 3 Drawer with 1 Central Lock System▪ Built with 5 swivel castor	3 pcs	3,944.67
Office Chair	<ul style="list-style-type: none">▪ Ergonomic and dynamic high back/ lumbar support▪ Synchro tilt lock▪ Manmade leather material▪ High-Density cushion▪ Pneumatic height adjustment▪ With flexible armrest	16 pcs	9,829.33
TOTAL			PhP169,103.69

Please refer to the attached sample photo of the item

IV. PERIOD OF DELIVERY

Within thirty (30) calendar days upon receipt of the Purchase Order (PO)

V. TERMS OF PAYMENT

Government Procedure

VI. APPROVED BUDGET FOR THE CONTRACT (ABC)

The approved budget for the contract is **ONE HUNDRED SIXTY-NINE THOUSAND ONE HUNDRED THREE AND SIXTY-NINE CENTAVOS (PhP169,103.69)**, inclusive of applicable taxes, delivery fees, and other charges.

Source of Funds: LAS 2023 Funds (Administrative and Other Related Expenses)

VII. CONTACT PERSON

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