



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10110277
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Service Provider for Catering Services re Seminar on the Implementation of the Government Accounting Manual (GAM)

Area of Delivery

Solicitation Number: RFQ-NP-SVP-2023-09-579	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods - General Support Services	Document Request List	0
Category: Catering Services	Date Published	08/09/2023
Approved Budget for the Contract: PHP 201,500.00	Last Updated / Time	08/09/2023 00:00 AM
Delivery Period: 1 Day/s	Closing Date / Time	11/09/2023 09:00 AM
Client Agency:		
Contact Person: TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph		

Description

TERMS OF REFERENCE

I. BIDDER : Food Catering - Packed Meals
Delivery Service

II. PROJECT TITLE : Seminar on the Implementation of the
Government Accounting Manual (GAM)

III. PURPOSE/OBJECTIVES :

The Department of Tourism – Financial and Management Service is in need of services of a food catering / fast food company that will handle the preparation and delivery of packed meals for the participants to the GAM Seminar.

IV. BACKGROUND:

Participants : DOT Officials and Employees
(Central Office)

Venue : DOT Central Office, 351 Sen. Gil Puyat
Avenue, Makati City

Dates : 12 September 2023, Tuesday
13 September 2023, Wednesday

14 September 2023, Thursday
15 September 2023, Friday
(4 days)

V. MINIMUM REQUIREMENTS :

A. Must be a Philippine organization capable of providing the following services:

1. Preparation and serving of food and beverage requirements for a corporate activity/event
2. Logistical requirements

B. Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);

C. Must be willing to provide services on send – bill arrangement

VI. SCOPE AND WORK DELIVERABLES :

Preparation and delivery of packed meals on the following dates:

12 September 2023, Tuesday

- One Hundred (100) Packed AM snacks with drinks (sandwich/burger/pasta/any heavy snack)
- One Hundred (100) Packed lunch with drinks (beef or pork dish, fish or chicken dish, vegetables, rice, and dessert)
- One Hundred (100) Packed PM snacks with drinks (sandwich/burger/pasta/any heavy snack)
- All with eating utensils

13 September 2023, Wednesday

- One Hundred (100) Packed AM snacks with drinks (sandwich/burger/pasta/any heavy snack)
- One Hundred (100) Packed lunch with drinks (beef or pork dish, fish or chicken dish, vegetables, rice, and dessert)
- One Hundred (100) Packed PM snacks with drinks (sandwich/burger/pasta/any heavy snack)
- All with eating utensils

14 September 2023, Thursday

- One Hundred (100) Packed AM snacks with drinks (sandwich/burger/pasta/any heavy snack)
- One Hundred (100) Packed lunch with drinks (beef or pork dish, fish or chicken dish, vegetables, rice, and dessert)
- One Hundred (100) Packed PM snacks with drinks (sandwich/burger/pasta/any heavy snack)
- All with eating utensils

15 September 2023, Friday

- Ten (10) Packed AM snacks with drinks (sandwich/burger/pasta/any heavy snack)
- Ten (10) Packed lunch with drinks (beef or pork dish, fish or chicken dish, vegetables, rice, and dessert)
- Ten (10) Packed PM snacks with drinks (sandwich/burger/pasta/any heavy snack)
- All with eating utensils

Note: Menu must be approved by the Project Officer.

VII. APPROVED BUDGET FOR THE CONTRACT

The total Approved Budget for the Contract is TWO HUNDRED ONE THOUSAND FIVE HUNDRED PESOS ONLY (P201,500.00) ONLY, including all applicable taxes, delivery fees and other related expenses, and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal with most advantageous package cost, provided that the amount of bid does not exceed the above total budget.

VIII. CONTACT PERSON

Contact Person : Anna Isabelle Malay
Address : Financial and Management Service (FMS) –
Management Division
4th Floor, DOT Building
351 Sen Gil Puyat Avenue, Makati City
Contact Number : 8459 5200 local 410
Email Address : admalay@tourism.gov.ph

Prepared by: Noted by:

ANNA ISABELLE V. MALAY MILAGROS Y. SAY
Administrative Officer IV Director
FMS – Management Division Financial and Management

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
- 3.Latest annual Income Tax Return (for ABC's above PhP500K)
- 4.Duly notarized Omnibus Sworn Statement.

Date Created

07/09/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2023 DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)