



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10104011  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR MARBELLA, SPAIN ON SEPT. 17-21, 2023 (OTDPRIM-PFICD)

#### Area of Delivery

<b>Solicitation Number:</b>	2023-09-275	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	06/09/2023
<b>Approved Budget for the Contract:</b>	PHP 511,572.30	<b>Last Updated / Time</b>	06/09/2023 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	11/09/2023 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200  spyccb@yahoo.com		

#### Description

##### TERMS OF SPECIFICATIONS

Services of a Travel and Tour Operator  
 The 4th Meeting Expert Group on Measuring Sustainable Tourism (MST)  
 17-22 September 2023 | Marbella, Spain (inclusive of travel dates)

##### Background

The Measuring the Sustainability of Tourism (MST) programme, led by the World Tourism Organization (UNWTO) in partnership with the UN Statistics Division and leading countries, and with the support of International Labour Organization (ILO) and others, aims to provide a common framework to measure the impacts and dependencies of tourism on the economy, society and the environment, both at national and sub- national levels.

The Philippines is one of the pilot studies under development of the MST framework and a member of the Expert Group on MST. This Expert Group has been established to lead the technical development and support engagement among stakeholders. Further, the working group shall assess the country's experiences in measuring and deriving indicators related to sustainable tourism.

##### I. Scope and Services

###### Requirements:

- Ground handler or travel and tour operator must be based within Metro Manila
- Ground handler or travel and tour operator must be DOT-accredited
- Shall provide the following:

Provision of round-trip international economy airfare with travel insurance for the following:

Passenger Details:

1. MANETTE T. REYES (Ms.)
2. REY JEAN R. ALMAZAN (Ms.)
3. MYLENE D. TALANA (Ms.)

Flight Details:

Date: 17 September 2023

Destination: Manila, Philippines to Marbella, Spain (via Malaga Airport)

Proposed Flight: Flight hours between 2000H to 1130H+1 (18 September 2023)

Date: 21 September 2023

Destination: Marbella, Spain (via Malaga Airport) to Manila, Philippines

Proposed Flight: Flight hours between 1700H to 2000H+1 (22 September 2023)

Note:

1. Preferably one (1) airline so that luggage's are checked-through all the way.
2. Must include checked-in luggage allowance of at least 20 kilos per pax.
3. Attached for reference are copies of the official passports of the DOT personnel.

II. Approved budget for the contract and mode of payment:

The approved total budget for the contract is Five Hundred Eleven Thousand Five Hundred Seventy-Two Pesos and 30/100 (Php511,572.30) inclusive of all applicable taxes, government procedure, and send bill arrangement.

III. Contact Details

MYLENE D. TALANA

Tourism Operations Officer I

Policy Formulation and International Cooperation Division

mdtalana@tourism.gov.ph

Viber/WhatsApp: +63 966 614 3948

Noted By:

WARNER M. ANDRADA

OIC-Assistant Secretary, Tourism Development

**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number

3. Latest Income/Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)

4. Original or certified true copy of duly notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 11 September 2023 @ 09:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall

**Created by** Clara Cortez Buscano

**Date Created** 05/09/2023

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