



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10134621
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR PARIS, FRANCE ON SEPT. 29 TO OCTOBER 07, 2023 (OPMD)

Area of Delivery

Solicitation Number: 2023-09-599	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Travel, Food, Lodging and Entertainment Services	Date Published	15/09/2023
Approved Budget for the Contract: PHP 211,734.75	Last Updated / Time	14/09/2023 17:39 PM
Delivery Period:	Closing Date / Time	18/09/2023 11:00 AM
Client Agency:		
Contact Person: Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com		

Description

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE: OPMD participation in the IFTM Top Resa 2023
September 29 to October 7, 2023 (inclusive of travel time)

II. BACKGROUND:

The Department of Tourism (DOT) is in need of the services of a DOT-accredited, Metro Manila-based tour operator or travel agent (preferably IATA member) engaged in the business of providing international air tickets and land transfers in connection with the official travel of the OPMD officers to Paris, France (via Dubai) to participate in the IFTM Top Resa 2023, which will be held on October 3 – 5, 2023.

III. OBJECTIVES:

The following are OPMD's objectives for its participation in the IFTM Top Resa 2023:

- Sustain a high interest on the Philippines among the French outbound tourist market during this recovery period;
- Re-establish business linkages, and network with key and strategic French travel and tourism players, stakeholders, and influencers to generate continued awareness for the country's key leisure and dive destinations and products in the French marketplace,
- Provide French travel and tourism executives with developments regarding the country's travel industry, tourist and dive destinations and products, and explore new partnerships to revitalize the French outbound tourist markets' interest for Philippine holiday leisure and dive packages;

IV. MINIMUM REQUIREMENTS:

- A. Must be DOT-accredited and based in Metro Manila;
- B. Must be willing to provide services on send-bill arrangement;
- C. Must have experience in handling DOT travel arrangements within the last two years;

V. SCOPE OF WORK

1. Two (2) round-trip international economy-class air tickets

Itinerary:

Date Route Flight details and timing(s) Remarks

Sept. 29 Manila – Paris, France (via Dubai, UAE) ETD 2355H – ETA 0430H (+1) (Dubai) With layover ETD 0820H – ETA 1330H in Dubai airport

Oct 6 Paris, France to Manila (via Dubai, UAE) ETD 1535H – ETA 0020H (+1) With layover in ETD 0310H – ETA 1615H Dubai airport

Passenger Names:

- Ms. Rowena M. Sorioso - Passport number: S0026097A
- Mr. Stalingrad F. Samson - Passport number (to be advised)

Luggage Allowance (per passenger): 35 kgs. each

Other Requirements:

- Supplier must be DOT Accredited tour operator or travel agent
- Airline tickets must be re-bookable and refundable
- Includes international travel insurance for each passenger
- Show breakdown of quotation (taxes and charges, fuel charges and service charges)
- Amenable to send-bill arrangement/government procedure
- Financial bid/proposal shall be converted to Philippine currency

Travel Insurance: International travel insurance for up to 10 days to Europe

VI. APPROVED BUDGET OF THE CONTRACT

Total Estimated Budget: Php 211,734.75

(Two Hundred Eleven Thousand Seven Hundred Thirty-Four Pesos and 75/100)

CONTACT PERSON

Contact Person(s): MS. CHARLENEMIE D. HAWIL

Tourism Operations Officer I

Office of Product and Market Development – Market Development Division

Address : 5F DOT Building, 351 Sen. Gil Puyat Avenue, Makati City 1200

Contact Number: (632) 8459-5200 local 504 / 09260199087

Email Address : cdhawil@tourism.gov.ph

APPROVED BY:

PAULO BENITO S. TUGBANG

Director, Office of Product and Market Development

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number

3. Latest Income/Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)

4. Original or certified true copy of duly notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 18 September 2023 @ 11:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

Created by Clara Cortez Buscano

Date Created 14/09/2023

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