



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10130882
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Tour Operator Services for Tourism Champions Challenge (TCC) Capacity Building Activity

Area of Delivery

Solicitation Number:	RFQ NP-SVP No. 2023-09-601	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	14/09/2023
Approved Budget for the Contract:	PHP 939,160.00	Last Updated / Time	14/09/2023 00:00 AM
Delivery Period:		Closing Date / Time	18/09/2023 12:00 PM
Client Agency:			
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph		

Description

ACTIVITY REQUIREMENTS

1. Hotel Accommodation (5D/4N)
 - Provision of single and/or triple sharing room hotel accommodation for 75 pax
 - Must be DOT accredited hotel in Puerto Princesa City
 - All participants be housed in one (1) hotel
 - List of Participants and accommodation details (please see attached Terms of Reference for the complete details)
2. Meals
 - provision of meals for participants, speakers and guests
 - (please see attached Terms of Reference for the complete details)
3. Meeting Rooms
 - Open meeting room to accommodate 75 pax, good for 12 hours for 4days;
 - Equipped with excellent air-conditioning
 - Standby personnel for IT-related concerns
 - Flowing coffee, chocolate, tea, water station, nuts and candies;
 - Pencil and note pad
 - Provision of the following services:

- * wifi connection
- * 3 high-definition LCDs/ projectors with connectors
- * minimum of 5 microphones with reliable sound system
- * extension wires for use of organizer, and participants and
- * electrical use for laptops, cellphones and other gadgets.

(please see attached Terms of Reference for the complete details)

4. Transportation

- Free airport to hotel transfers and vice versa for all guests and participants
- 10 transportation vans during project sites visit in Puerto Princesa City only;
- * inclusive of professional driver, driver's fee toll, fees, and other applicable fees
- * maximum of 8 hours use of vans
- * excellent air-conditioning

------(please see attached Terms of Reference for the complete details)-----

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION
Department of Tourism
Makati City

with details such as:

Name of the Bidder/Company:
Address of the Bidder/Company:
Title of the Project:
RFQ No. 2023-9-601

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return (For ABC above PHP500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 18 September at 12:00 pm. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 13/09/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.