



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10123953  
**Procuring Entity** DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA  
**Title** PUBLICATION/ ADVISORY ON THE LIST OF DOT ACCREDITED TOURISM ENTERPRISES IN MIMAROPA REGION IN MAJOR DAILIES (QR CODE)  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 2023-09-07	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b> Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b> Print and Broadcast and Aerial Advertising	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b> PHP 160,000.00	<b>Date Published</b>	13/09/2023
<b>Delivery Period:</b> 45 Day/s	<b>Last Updated / Time</b>	12/09/2023 13:39 PM
<b>Client Agency:</b>	<b>Closing Date / Time</b>	18/09/2023 17:00 PM
<b>Contact Person:</b> Monina Valdez Raneses Senior Tourism Operations Officer 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 dot4b.bacsecretariat@gmail.com		

#### Description

##### TERMS OF REFERENCE

##### I. PROJECT TITLE

PUBLICATION/ ADVISORY ON THE LIST OF DOT ACCREDITED TOURISM ENTERPRISES IN MIMAROPA REGION IN MAJOR DAILIES (QR CODE)

Host Agency : DEPARTMENT OF TOURISM – MIMAROPA  
Date : October 15, 2023 and December 1, 2023

##### II. PROJECT RATIONALE AND OBJECTIVES

It aims to promote and/or campaign for accreditation of tourism enterprises and frontliners and disseminate information to the general public to enable them to patronize DOT Accredited Tourism Enterprise in the MIMAROPA Region.

##### III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be PHILGEPS REGISTERED
- B. Must be willing to provide services on a send bill arrangement
- C. Must comply with the detailed services specified in Item V of the TOR

##### IV. DOCUMENTARY REQUIREMENTS

- Current Mayor’s / Business Permit / BIR Certification (for Individual)
- PHILGEP’s Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or Certified true copy of duly notarized Omnibus Sworn Statement

V. SCOPE OF WORK / DELIVERABLES

A. Publication Requirements

1. Date of posting: October 15, 2023 and December 1, 2023
2. Digital Advertorial must be available
3. Advertisement must be posted on the official website and/ or official social media sites.

VI. APPROVED BUDGET FOR THE CONTRACT

The total budget allocation is One Hundred Sixty Thousand Pesos (Php 160,000.00), inclusive of applicable taxes and fees.

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VII. PAYMENT PROCEDURE

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

VIII. PROJECT OFFICER / CONTACT PERSON

Name : Ms. Charlotte Monique B. Guerrero  
Email : dot4bonline@gmail.com  
Contact No. : (0966) 910 0379

**Created by** Monina Valdez Raneses

**Date Created** 12/09/2023

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