

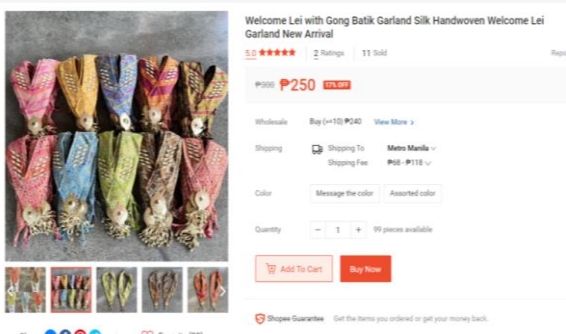
DEPARTMENT OF TOURISM
National Capital Region
Telefax: 8553-3530
Direct Line: 8553-3531/09202909993
Email: dotncr.bac@tourism.gov.ph

Date: September 19, 2023

GENTLEMEN:

REQUEST FOR QUOTATION

Kindly quote to us your latest price(s) on the following item(s):

QTY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
1 (One)	Lot	SUPPLY AND DELIVERY OF CLOTH LEIS	
		PROJECT NAME: AIRPORT RECEPTION AND ASSISTANCE FOR FIBA BASKETBALL WORLD CUP 2023	
		I. OBJECTIVES: The DOT-NCR Regional Office will be procuring Cloth Leis for the rest of the FIBA World Cup 2023 with expected arrivals of more or less than 300 delegates and for other VIP arrivals requested by various stockholders of the Department of Tourism to showcase our Filipino Hospitality.	
		II. TECHNICAL SPECIFICATIONS /DELIVERABLES:	
		<p>A. CLOTH LEIS <i>Php 250.00/pc x 800</i> = PhP 200,000.00</p> <ul style="list-style-type: none"> - Authentic Welcome Lei - Batik imported fabric but locally made in Davao - with Gong <p>DESIGN AS FIND HEREUNDER:</p> 	
		<p>DELIVERY DATE: On or before September 28, 2023</p> <p>DELIVERY PLACE: Department of Tourism - Tourism Frontline Service Unit 4th Floor, NAIA Terminal 1, Pasay City</p>	
		MINIMUM REQUIREMENTS FOR SUPPLIERS	
		<ul style="list-style-type: none"> A. A Metro Manila based enterprise that offers and will be able to deliver the above-stated specifications; B. Supplier must submit sample of cloth leis prior to delivery; C. Willing to provide services on send-bill arrangement. 	
		<p style="text-align: center;">Approved Budget For the Contract (ABC) : Php 200,000.00 PESOS : TWO HUNDRED THOUSAND ONLY</p> <p style="text-align: center;"><small>* inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/and other applicable taxes and charges net</small></p>	
		<p>TERMS OF PAYMENT 100% billing after delivery of services via send bill arrangement and certification from the project officer of goods and services rendered.</p>	
		<p>Documentary Requirements to be submitted:</p> <ol style="list-style-type: none"> 1. Valid Mayor's/Business Permit 2. PHILGEPS Registration 3. Duly notarized Omnibus Sworn Statement 	
		<p>Contact Person:</p> <p>MS. MAY MENDOZA-RAMOS - mmramos@tourism.gov.ph. MS. JASMINE S. CASTRO - dotncr.frontlineservices@tourism.gov.ph</p>	

	Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address: DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City	
	Note: Deadline of submission is on September 25, 2023 @ 8:00 am	

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you.

PRINT NAME OF DEALER/SUPPLIER

ADDRESS OF DEALER/SUPPLIER

CONTACT NUMBER(s)

TIN: _____

LANDBANK ACCOUNT NUMBER

AUTHORIZED SIGNATURE OVER PRINT NAME