



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10156303
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Packed Meals in Celebration of World Tourism Day (September 27 and 28, 2023)

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2023-09-621	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Catering Services	Date Published	22/09/2023
Approved Budget for the Contract:	PHP 232,000.00	Last Updated / Time	22/09/2023 00:00 AM
Delivery Period:		Closing Date / Time	25/09/2023 09:00 AM
Client Agency:			
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

I. PROJECT/ACTIVITY: PROCUREMENT OF PACKED MEALS FOR THE IN CELEBRATION OF WORLD TOURISM DAY

II. MINIMUM REQUIREMENTS:

- Must be capable of providing the following services:
 - Lunch
 - PM Snacks
- Must provide variety of food options and prepare taste test samples;
- Must be in hard microwavable bento plastic container w/ tissue, spoon & fork;
- Must be amenable in the changes of place of delivery;
- Must be accredited with PhilGEPS; and
- Must be willing to provide services on a send-bill arrangement.

III. DELIVERABLES:

1. Packed Lunch: 2 viands (chicken & pork / pork & beef)
1 dessert / fruit
295ml soft drinks
330ml bottled water

2. PM Snacks: 1 pasta w/ sandwich
295ml soft drinks
330ml bottled water

IV. SCHEDULE OF DELIVERY:

Meal Time

*Not later than Place Date Quantity

Lunch (Intramuros) 10:00AM Intramuros, Manila September 27 230

Lunch (Office) 10:00AM DOT Makati Office 350

PM Snacks 01:00PM DOT Makati Office September 28 580

V. APPROVED BUDGET FOR THE CONTRACT:

Two Hundred Thirty-Two Thousand Pesos (PhP232,000.00), including applicable taxes.

VI. TERMS OF PAYMENT:

- Government Procedure / Send-Bill Arrangement

- Statement of Account (SOA) or Sales Invoice (SI) shall be delivered upon completion of the last batch

Other Information

Due to the distortion of some formats (e.g. tables) of this file, please refer to the ATTACHED "TECHNICAL SPECIFICATIONS" (as an attachment to this PhilGEPS Notice)

All documents attached and uploaded to this Notice are also available in the DOT's Official Website

<http://tourism.gov.ph/DOTOpenProjectsforBidding.aspx>

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION

Department of Tourism

Makati City

with details such as:

Name of the Bidder/Company:

Address of the Bidder/Company:

Title of the Project:

RFQ No. 2023-09-621

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 25 September 2023 at 9:00 am. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 21/09/2023

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