


DEPARTMENT OF TOURISM
National Capital Region
Telefax: 84595200 local 212
Direct Line: 84595200 local 212
Email: dotncr.bac@tourism.gov.ph

Date: September 28, 2023

GENTLEMEN:

REQUEST FOR QUOTATION

Kindly quote to us your latest price(s) on the following item(s):

QUANTITY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
133 (ONE HUNDRED THIRTY THREE)	PIECE	SUPPLY AND DELIVERY OF CUSTOMIZED PROMOTIONAL WEAR FOR THE FILIPINO BRAND OF SERVICE EXCELLENCE TRAINING PROGRAM	
		<p>OBJECTIVE:</p> <ul style="list-style-type: none"> • To provide a symbolic promotional wear highlighting the Filipino Brand of Service Excellence branding in the National Capital Region; • To create an identity for DOT-NCR trainers and facilitators through the promotional wear that would set them apart from other tourism stakeholders, partners, and relevant players in the industry; and • To establish positive perception and image that would reinforce the credibility of the National Capital Region trainers and facilitators 	
		TECHNICAL SPECIFICATIONS	
		<p>DESCRIPTION:</p> <p>FBSE Promotional Wear (Jacket) Reversible (2 colors preferably brown) Materials: All American Twill and Brushed Twill Embroidered FBSE front logo (3 inches) and DOT-NCR Logo back logo (3 inches)</p> <p>PROPOSED BUDGET:</p> <p>PhP 2,500 x 133 pcs = PhP 332,500.00</p> <p style="text-align: center;">STYLE AND DESIGN AS SHOWN BELOW:</p> <p style="text-align: center;">Bomber Jacket</p> <div style="text-align: center;">  </div>	



SUPPLIER REQUIREMENTS:

1. Must be Filipino owned, operated, and legally registered enterprise company under Philippine laws;
2. Must provide previous similar works with the identified item.
3. Must be able to produce and deliver 20% of the items by October 6, 2023.
4. Must have previous engagement with the Department of Tourism with similar deliverables.
5. Must be PHILGEPS Platinum Registered;
6. Winning supplier must produce one actual sample of each item for evaluation and approval.
7. Winning supplier must provide customized apparels/items based on the size provided by the DOT-NCR.
8. Place of Delivery: New DOT Bldg., 351 Sen. Gil Puyat Avenue, Makati City
9. 80 % of the items and/or full delivery shall be done on October 31, 2023
10. Must have a good standing with DOT NCR, Central Office and other DOT Regional Offices

APPROVED BUDGET FOR THE CONTRACT (ABC)

PESOS: THREE HUNDRED THIRTY TWO THOUSAND FIVE HUNDRED (PhP 332,500.00)

(inclusive of VAT / applicable government taxes)

DOCUMENTARY REQUIREMENTS TO BE SUBMITTED:

1. Valid Mayor's/Business Permit
2. PHILGEPS Platinum Certificate
3. Original Notarized Omnibus Sworn Statement

NOTE:

Bidders are required to submit sample of similar specifications, together with the documentary requirements,

Non-submission of sample shall be ground for disqualification of bid

CONTACT PERSON:

MARK RYAN J. ISIDRO
mjsidro@tourism.gov.ph
 8459-5200 local 223

Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address:

DOT NCR BAC SECRETARIAT
 Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat
 2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City

	Note: Deadline of submission is on October 2, 2023 at 8:00 am	
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This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you.

PRINT NAME OF DEALER/SUPPLIER

ADDRESS OF DEALER/SUPPLIER

CONTACT NUMBER(s)

TIN: _____

LANDBANK ACCOUNT NUMBER

AUTHORIZED SIGNATURE OVER PRINT NAME