



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10180267  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR ITALY ON OCT. 7-15, 2023 (OPMD)  
**Area of Delivery**

<b>Solicitation Number:</b> 2023-09-0643	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b> Goods	<b>Bid Supplements</b>	0
<b>Category:</b> Travel, Food, Lodging and Entertainment Services		
<b>Approved Budget for the Contract:</b> PHP 236,378.13	<b>Document Request List</b>	0
<b>Delivery Period:</b>		
<b>Client Agency:</b>	<b>Date Published</b>	30/09/2023
<b>Contact Person:</b> Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com	<b>Last Updated / Time</b>	29/09/2023 18:31 PM
	<b>Closing Date / Time</b>	03/10/2023 10:00 AM

#### Description

##### TECHNICAL SPECIFICATIONS

BIDDER : Tour Operator/Travel Agency  
PROJECT TITLE: TTG INCONTRI 2023 (purchase of International Tickets)  
DURATION : October 7 to 15, 2022

##### I. PURPOSE/OBJECTIVES

The Philippine Department of Tourism (PDOT) is in need of services of a local tour operator or travel agency in the Philippines engaged in the business to purchase of international tickets in connection with the Philippine Participation in the Post-Event Product Presentation and B2B Networking and TTG Incontri 2023 in Florence and Rimini, Italy, respectively.

##### II. MINIMUM REQUIREMENTS AND SCOPE OF WORK:

###### A. Minimum Requirements:

1. Must be accredited by the PDOT and must abide to the Memorandum Circular on the Health and Safety Guidelines Governing the Operations of Travel and Tour Agencies and Tour Guides under the New Normal;
2. Tickets must be re-bookable and refundable
3. Must be willing to provide services on send-bill arrangement.

###### B. Requirements

Name of Passengers- OPMD reps:

- Raymund Glen A. Agustin
- Jaena G. Salabit
- Marvin Nicolas M. Uyengco

Destination: Manila-Bologna; Bologna-Manila

a. Type: Economy Class

(with 30 kg baggage allowance & 7 Kg Cabin baggage allowance

- b. Date: October 7, 2023
- c. Route/Time: MLA-DXB: ETD 07:40H; ETA 12:10H
- d. Date: October 8, 2023
- e. Route/Time: DXB-BLQ: 9:20H-13:40H
- f. Date: October 15, 2023
- g. Route/Time: BLQ-DXB: ETD 15:35H ETA 23:30H
- h. Date: October 16, 2023
- i. Route/Time: DXB-MLA: ETD 03:10H ETA 16:15H

### III. BUDGET ESTIMATE

Total Estimated budget: PHP 236,378.13

Cost proposal must be submitted with an itemized breakdown.

The winning bidder shall be determined based on the proposal, provided that the amount of bid does not exceed the above total budget.

Project expenses to be charged against 2023 WPF, OPMD-MDD (Italy) Funds.

### IV. CONTACT PERSON

Contact Person/s: JAENA GUARDA-SALABIT  
Address : Office of Product and Market Development  
5F The New DOT Building  
351 Sen Gil Puyat Avenue  
Brgy. Bel Air, 1200 Makati City  
Email Address : jaena\_salabit@yahoo.com

Approved by:

PAULO BENITO S. TUGBANG, M.D.  
Director  
Office of Product and Market Development

#### **Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

#### ELIGIBILITY REQUIREMENTS:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PHILGEPS' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPS Registration Number

3. Latest Income/Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)

4. Original or certified true copy of duly notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 03 October 2023 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.  
Late and unsigned quotations shall not be accepted.

**Created by** Clara Cortez Buscano

**Date Created** 29/09/2023

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