

TECHNICAL SPECIFICATIONS

- I. **BIDDER** : **SUPPLIER OF TOKENS/CORPORATE GIVEAWAYS**
- II. **PROJECT TITLE** : **PROCUREMENT OF TOKENS AND CORPORATE GIVEAWAYS FOR HEALTH & WELLNESS TOURISM PROJECTS**

III. **MINIMUM REQUIREMENTS**

1. Must be PHILGEPS-registered
2. Must have been in the business for not less three years, preferably a producing company/manufacturer
3. Must be willing to provide services on a send-bill arrangement
4. Must be willing to provide product warranty/return and exchange of defective items
5. Submission of actual sample and materials to be used subject for approval/revision of the OPMD-Health and Wellness Tourism
6. Must not have a history of cancellation of award or non-compliance with the deliverables
7. Must have worked with DOT or affiliate agencies

IV. **SCOPE OF WORK AND DELIVERABLES**

a) **WORK**

1. Submission of actual sample and materials to be used subject for approval/revision of the OPMD-Health and Wellness Tourism;
2. Submission of sample is **5 working days** upon approved Purchase Order;
3. Delivery of goods/items is **10 working days** upon approval of sample;
4. Packaging of the goods/items (key items - ceramic diffuser, oil refill, essential oils) in the bayong bag with the tied compliment card/gift tag.

b) **DELIVERABLES**

Items	Specifications
1) Ceramic Diffuser	
Quantity	160 pieces
Material	Ceramic
Design	See attached design
Color	Three colors (Charcoal Grey, Peacock Green, Grey)
2) Oil Refill (for the Diffuser)	
Quantity	160 bottles
Weight	100ml/bottle
Scent/herb	<ul style="list-style-type: none">• Three scents/herbs; to be determined and approved after presentation of five proposed scents/herbs by the supplier• 100% pure oil, natural and organic
3) Essential Oils	
Quantity	160 bottles
Weight	10ml
Scent/Herb	<ul style="list-style-type: none">• Three scents/herbs - to be determined after

	<p>presentation of the supplier;</p> <ul style="list-style-type: none"> • 100% pure oil, natural and organic
4) Bayong Hand Bag (as packaging bag for items 1,2 & 3)	
Quantity	160 pcs
Size	Large; 12 inches (height) x 16 inches (length)
Material	Woven pandan with handle (with quality and durable)
Color	Natural (with or without striking border color as a design/accent)
5) Compliment Card/ Gift Tag	
Quantity	160 pcs
Size/Measurement	2 inches (height) x 3.5 inches (length)
Design	<ul style="list-style-type: none"> • With the following logo on the card: <ul style="list-style-type: none"> - "Love The Philippines" - DOT - Slogan: Medical Travel and Wellness Tourism Philippines • proposed design to be prepared and presented by the winning supplier and be approved by the OPMD-Health Tourism Team
Material and Color	150 minimum GSM; matte; double sided; full color
6) Packaging String	
Quantity/Length	300 meters; 3ply
Material	Jute; multi-purpose string
Color	Natural

V. BUDGET

Total approved budget is **FIVE HUNDRED THOUSAND PESOS (Php500,000.00)** inclusive of all applicable taxes.

The winning bidder shall be determined based on the proposal's responsiveness to the TechSpecs and with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

Project expenses shall be charged to the attached 2023 OPMD Revised Work and Financial Program.

VI. PAYMENT PROCEDURE

Payment shall be processed after completed delivery and acceptance of the tokens/corporate giveaways to DOT Office, and upon receipt by the OPMD-Health Tourism of the Statement of Account based on government payment procedures

VII. COMPLIANCE TO SPECIFICATIONS/PROVISIONS

- Non-submission of required sample works and materials to be used shall be ground for disqualification of bid;
- The Winning Bidder may, however, suggest changes in the design and materials to used which might improve the look and quality of the IEC materials/tokens, provided that the amount of the bid will not exceed the Total Budget, and the suggested charges have been approved by the end-user;

- The Winning Bidder, however shall be determined not solely based on the amount of bid but shall be also consider the over-all compliance to the quality of the submitted sample of tokens, provided that the amount of bid does not exceed the Total Budget. They must be willing to wait at least 45 working days for the government payment facilitation process;
- The Winning Bidder shall warrant its performance in accordance with the specifications as stated in this Technical Specifications and its annexes, and design/concepts as approved by the DOT-End User and that any and all resulting defects or deviations shall be corrected by the Winning Bidder at its own expense immediately upon being informed by the DOT-End User;
- The Winning Bidder shall keep in confidence all confidential information provided by the DOT End User and shall not use, reproduce, nor disclose to others the approved and bidding codes, except to those persons entrusted/authorized by the DOT-End User.

VIII. PROJECT OFFICER/CONTACT PERSON

Regielyn C. Dayag
Product Planning and Development Division-Health Tourism, OPMD
Mobile Number: 0906-225-7537
E-mail address : regiecarreon2015@gmail.com
Office Telephone No. (632) 8459-5200 loc. No. 519

APPROVED BY:


PAULO BENITO S. TUGBANG, M.D. *ml*
Director
Office of Product and Market Development

SAMPLE PHOTOS

1) Scent Diffuser:

Design and Color

Products ▾ Our Story Featured



ATIN Premium Reed Diffuser - Dawn Collection

Search Cart (0)



ATIN Ceramic Reed Diffuser - Peacock Green
From \$39.00 \$44.00



ATIN Ceramic Reed Diffuser - Grey
From \$39.00 \$44.00



Search Cart (0)



ATIN Ceramic Reed Diffuser - Charcoal Grey
From \$39.00 \$44.00

2) Diffuser Refill



3) Essential Oils

Home > Our Store > Featured

ATIN

Essential Oils Collection - Rosemary

₱390.00 PHP

WEIGHT: 30ml

Quantity: 1

Add to Cart

Buy It Now

30ml - ATIN's Essential Oil Collection is 100% Pure, Natural & Organic.


Rosemary is a fragrant herb that has a warm and bitter taste but adds flavor and scent to several dishes. This Mediterranean herb is a potent source of iron, calcium, and vitamins A, C, and B-6. Moreover, it helps improve brain function and blood circulation, as well as reduce joint inflammation.


Home > Cart (0)

4) Bayong hand bag



- OR -





Home Collections [Gifts](#)

Reef Picks Nena Bayong

[Reef Picks](#) SKU: 8590102

Price
₱499.00

Or 4 payments for only ₱125 with [billcase](#) - [Learn More](#)

- Eco-friendly NCR shipping
- Environmentally-friendly

Shipping calculated at checkout

Add to cart

5) Packaging String

With this item
New Explore bundle for a minimum purchase of ₱9,400!
FREE SHIPPING applied at ₱100 for a minimum purchase of ₱1,000.




Multi Purpose Jute String Natural Color 100m 3 Ply

SKU: Stationery

₱89.00

SKU: 1002298

Total Qty Available : 4

Quantity: + − Add to Cart

- Jute string natural color great for DIY wrapping
- Multipurpose
- 100m long, 3 ply

Share this: [f](#) [t](#) [p](#)

[Back](#)

6) Complimentary Card (See details at the above Technical Specifications)

Medical Travel & Wellness 
PHILIPPINES®

www.tourism.gov.ph | health@tourism.gov.ph