



TECHNICAL SPECIFICATIONS

I. PROJECT/ACTIVITY:

**PROCUREMENT OF PACKED MEALS FOR THE
CONDUCT OF CY 2023 PROGRAMS ON AWARDS AND
INCENTIVES FOR SERVICE EXCELLENCE (PRAISE)**

II. DATE OF IMPLEMENTATION: 1st Week of December 2023

III. MINIMUM REQUIREMENTS:

- Must be capable of providing the following services:
 - Lunch
 - PM Snacks
- Must provide variety of food options and prepare taste test samples;
- Must be in hard microwavable bento plastic container w/ tissue, spoon & fork;
- Must be accredited with PhilGEPS; and
- Must be willing to provide services on a send-bill arrangement.

IV. DELIVERABLES:

- 1. Packed Lunch:** 2 viands (chicken & pork / pork & beef)
1 vegetable dish
1 dessert
295ml soft drinks
330ml bottled water
- 2. PM Snacks:** 1 pasta
1 sandwich or burger w/ chips
295ml soft drinks
330ml bottled water

V. SCHEDULE OF DELIVERY:

- Delivery of meals with the following scheduled time:
 - Lunch: Not later than 10:00AM
 - PM Snacks: Not later than 01:00PM

VI. APPROVED BUDGET FOR THE CONTRACT:

Sixty Thousand Pesos (PhP60,000.00), chargeable against FY 2023 HRD
– General Administrative Expense (GAE).

Lunch	PhP350.00 x 100 pax = 35,000.00
PM Snacks	PhP250.00 x 100 pax = <u>25,000.00</u>
	PHP60,000.00

VII. TERMS OF PAYMENT:

Government procedure and subject to appropriate government taxes.

VIII. CONTACT PERSONS:

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APPROVED BY:



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