



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10202495  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR SAMARKAND, UZBEKISTAN ON OCT. 15-21, 2023 (OTDPRIM)

**Area of Delivery**

<b>Solicitation Number:</b>	2023-10-650	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	07/10/2023
<b>Approved Budget for the Contract:</b>	PHP 951,431.10	<b>Last Updated / Time</b>	06/10/2023 19:00 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	10/10/2023 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200  spyccb@yahoo.com		

**Description**

TERMS OF SPECIFICATIONS

Services of a Travel and Tour Operator  
 UNWTO General Assembly  
 14-22 October 2023 | Samarkand, Uzbekistan (inclusive of travel dates)

Background

The UNWTO General Assembly (GA) is held every two years and gathers the top representatives of the Organization's Member States, as well as world tourism leaders from the public and private sectors, local authorities, academia, and media.

The 25th session of the UNWTO GA will take place in Silk Road Samarkand Congress Center, Samarkand, Uzbekistan on 16-20 October 2023 (exclusive of travel time). The 44th UNWTO Affiliate Members Plenary Session will take place on 16 October as the first official activity of the General Assembly.

I. Scope and Services

Requirements:  
 Ground handler or travel and tour operator  
 Ground handler or travel and tour operator must be DOT-accredited  
 Shall provide the following:

Provision of round-trip international economy airfare with travel insurance for the following:

Passenger Details:  
 1. VERNA ESMERALDA C. BUENSUCESO (Ms.)  
 Birth date: 11 March 1965  
 Email Address: vcbuensuseso@tourism.gov.ph  
 Contact Number: 09189302201

2. MARIA RICA BUENO (Ms.)  
Birth date: 11 May 1965  
Email Address: oastrcrg@tourism.gov.ph  
Contact Number: 09178361165

3. JEM MICAIAH M. TURLA (Ms.)  
Birth date: 14 March 1991  
Email Address: jmturla@tourism.gov.ph  
Contact Number: 09178745670

Flight Details:

Departure Details:  
Departure date: 15 October 2023  
Destination: Manila, Philippines to Samarkand, Uzbekistan  
Proposed Flight: evening flight  
Arrival date in Samarkand, Uzbekistan: 16 October 2023

Arrival Details:  
Departure date: 21 October 2023  
Destination: Samarkand, Uzbekistan to Manila, Philippines  
Proposed Flight: morning flight  
Arrival date in Manila: 22 October 2023

4. RONALD P. CONOPIO (Mr.)  
Birth date: 20 November 1978  
Email Address: rpconopio@tourism.gov.ph  
Contact Number: 09177717990

5. CZARINA C. CRUZ (Ms.)  
Birth date: 02 June 1980  
Email Address: cccruz@tourism.gov.ph  
Contact Number: 09173054433

Flight Details:

Departure Details:  
Departure date: 16 October 2023  
Destination: Manila, Philippines to Samarkand, Uzbekistan  
Proposed Flight: evening flight  
Arrival date in Samarkand, Uzbekistan: 18 October 2023

Arrival Details:  
Departure date: 20 October 2023  
Destination: Samarkand, Uzbekistan to Manila, Philippines  
Proposed Flight: morning flight  
Arrival date in Manila: 20 October 2023

Note:

1. Preferably luggages are checked-through all the way.
2. Must include checked-in luggage allowance of at least 30 kilos per pax and hand-carry baggage of at least 7 kilos per pax.
3. Attached for reference are copies of the official passports of the DOT personnel.

II. Approved budget for the contract and mode of payment:

The approved total budget for the contract is Nine Hundred Fifty-One Thousand Four Hundred Thirty-One Pesos and 10/100 (Php951,431.10) inclusive of all applicable taxes, government procedure, and send bill arrangement.

III. Contact Details

MYLENE D. TALANA  
TOO I, PFICD  
mdtalana@tourism.gov.ph  
Viber/WhatsApp: +63 9666143948

Noted By:

WARNER M. ANDRADA  
OIC-Assistant Secretary, Tourism Development

**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof

that the bidder has applied for renewal within period prescribed by the local government unit.

2. PHILGEPS' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPS Registration Number

3. Latest Income/Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)

4. Original or certified true copy of duly notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 10 October 2023 @ 09:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

**Created by** Clara Cortez Buscano

**Date Created** 06/10/2023

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