



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10207402  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR SAMARKAND, UZBEKISTAN ON OCT. 15-21, 2023 (OPAA)

#### Area of Delivery

<b>Solicitation Number:</b>	2023-10-654	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services		
<b>Approved Budget for the Contract:</b>	PHP 339,410.10	<b>Document Request List</b>	0
<b>Delivery Period:</b>			
<b>Client Agency:</b>		<b>Date Published</b>	10/10/2023
<b>Contact Person:</b>	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200  spyccb@yahoo.com	<b>Last Updated / Time</b>	09/10/2023 18:13 PM
		<b>Closing Date / Time</b>	13/10/2023 09:00 AM

#### Description

##### TERMS OF SPECIFICATIONS

Services of a Travel and Tour Operator  
 UNWTO General Assembly  
 14-22 October 2023 | Samarkand, Uzbekistan (inclusive of travel dates)

##### Background

The UNWTO General Assembly (GA) is held every two years and gathers the top representatives of the Organization's Member States, as well as world tourism leaders from the public and private sectors, local authorities, academia, and media.

The 25th session of the UNWTO GA will take place in Silk Road Samarkand Congress Center, Samarkand, Uzbekistan on 16-20 October 2023. The 44th UNWTO Affiliate Members Plenary Session will take place on 16 October as the first official activity of the General Assembly.

##### I. Scope and Services

###### Requirements:

- Ground handler or travel and tour operator must be based within Metro Manila
- Ground handler or travel and tour operator must be DOT-accredited

- Shall provide the following:

Provision of round-trip international economy airfare with travel insurance for the following:

Passenger Details:

1. CZARINA ZARA-LOYOLA

Birthdate: 09 January 1986

Email Address: czloyola@tourism.gov.ph

Contact Number: 09985969603

2. DENISON G. MANUEL

Birthdate: 07 April 1985

Email Address: dgmanuel@tourism.gov.ph

Contact Number: 09273055731

3. CHARLES ADONIS C. USI

Birthdate: 16 February 1992

Email Address: ccusi@tourism.gov.ph

Contact Number: 09476018132

Flight Details:

Departure Details:

Departure date: 15 October 2023

Destination: Manila, Philippines to Samarkand, Uzbekistan

Proposed Flight: morning flight

Arrival date in Samarkand, Uzbekistan: 16 October 2023

Arrival Details:

Departure date: 21 October 2023

Destination: Samarkand, Uzbekistan to Manila, Philippines

Proposed Flight: morning flight

Arrival date in Manila: 21 October 2023

Note:

1. Preferably luggage are checked-through all the way.

2. Must include checked-in luggage allowance of at least 30 kilos per pax and hand-carry baggage of at least 7 kilos per pax.

3. Attached for reference are copies of the official passports of the DOT personnel.

II. Approved budget for the contract and mode of payment:

The approved total budget for the contract is Three Hundred Thirty-Nine Thousand Four Hundred Ten and 10/100 Pesos Only (Php 339,410.10) inclusive of all applicable taxes, government procedure, and send bill arrangement.

III. Contact Details

RAMON T. REBULADO

Information Officer II

09297122083

rtrebulado@tourism.gov.ph

Noted By:

CZARINA ZARA-LOYOLA

Director IV

Office of Public Affairs and Advocacy (OPAA)

**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number

3. Latest Income/Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)

4. Original or certified true copy of duly notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 13 October 2023 @ 09:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.  
Late and unsigned quotations shall not be accepted.

**Created by** Clara Cortez Buscano

**Date Created** 09/10/2023

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