

TECHNICAL SPECIFICATIONS

Procurement of Services of a Tour Operator for the Groundbreaking Activity of Tourist Rest Area in San Remigio, Antique on 23 to 25 October 2023

- I. **TITLE:** Procurement of Tour Operator Services
- II. **DATE:** 23 to 25 October 2023
- III. **LOCATION:** San Remigio, Antique
- IV. **OBJECTIVES**
To attend and facilitate during the conduct of Tourist Rest Area (TRA) groundbreaking ceremony, MOA Signing and TRA Orientation for LGU in San Remigio, Antique.
- V. **Minimum Requirements**
 1. DOT-accredited service provider.
 2. Must be based in Antique or Iloilo.
 3. Willing to provide services on a send bill arrangement.
- VI. **Scope of Deliverables**
 - A. **Transportation rental of five (5) air-conditioned van inclusive of:**
 1. Well-groomed and COVID-19 fully vaccinated (with boosters) driver/s and coordinator/s.
 2. Driver and coordinator's fees, meals, accommodation.
 3. Fuel expenses, toll fees, parking fees.

Date Particulars

23 October 2023 Monday - Iloilo International Airport - San Remigio, Antique

For thirty-five (35) persons with luggage bags

24 October 2023 Tuesday - San Remigio, Antique

For thirty-five (35) persons

25 October 2023 Wednesday - San Remigio, Antique - Iloilo International Airport

For thirty-five (35) persons with luggage bags

B. Accommodation for 3 days and 2 nights for thirty (30) persons

Check-in 23 October 2023 Monday

Check-out 25 October 2023 Wednesday

1. Fourteen (14) solo room for the DOT Officials
2. Twin-sharing rooms for sixteen (16) DOT Attendees
3. Preferably with strong WiFi access
4. Open to reduction of number of rooms in case the target number of 30 persons is not met

C. Meal requirements for thirty-five (35) persons consisting of

DOT Officials, DOT Central Office attendees, DOT Regional Office-VI and LGU San Remigio.

23 October 2023 Monday

Breakfast for thirty-five (35) persons

Lunch Meals for thirty-five (35) persons

Dinner for thirty-five (35) persons

*Snacks (AM & PM) for thirty-five (35) persons

24 October 2023 Tuesday

Breakfast for thirty-five (35) persons

Lunch Meals for thirty-five (35) persons

Dinner for thirty-five (35) persons

*Snacks (AM & PM) for thirty-five (35) persons

25 October 2023 Wednesday

Breakfast for thirty-five (35) persons

Lunch Meals for thirty-five (35) persons

Dinner for thirty-five (35) persons

*Snacks (AM & PM) for thirty-five (35) persons

** Packed meals shall include water, juice, or coffee*

D. Function Room / Venue and Equipment Rental

23 October 2023 Monday

Venue and Equipment Rental for eight (8) hours

E. AMOUNT

The total amount allocated for the domestic air ticket **PhP 285,033.33** covering all activity-related expenses including taxes and fees.

F. CONTACT DETAILS

Contact Person: Elaine S. Villanueva
Office: Office of Special Concerns
Email: esvillanueva@tourism.gov.ph

PREPARED BY:


TONI MARCELS. RIMANDO
Chief, OSC - PMCD

APPROVED BY:


ATTY. ANNAVIE E. BACOMO-LAPITAN
Director, Office of Special Concerns