

DEPARTMENT OF TOURISM
National Capital Region
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Date: October 23, 2023

GENTLEMEN:

REQUEST FOR QUOTATION

Kindly quote to us your latest price(s) on the following item(s):

QUANTITY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
ONE (1)	LOT	SUPPLY AND DELIVERY OF LAPTOPS AND DESKTOP FOR TOURISM REGULATION DIVISION	
		<p>OBJECTIVE:</p> <p>In order to properly execute the functions of the division which is critical in the processing of accreditation and facilitation of projects and programs, the Tourism Regulation Division would like to request for additional equipment. This office wishes to purchase two (2) units of laptop and one (1) unit of desktop computer for the daily operations of the division, attendance to meetings, seminars, trainings, increase in productivity and efficiency of the personnel.</p>	
		DELIVERABLES AND TECHNICAL SPECIFICATIONS	
		<p>LAPTOP Number of units: Two (2) Cost per unit: Php 50,000.00 Total: Php 100,000.00</p> <ul style="list-style-type: none"> - Processor 12th Gen Intel Core i5-1235U Processor 9E-cores up to 3.30 GHz P-cores up to 4.40 GHz - Operating System Windows 11 Home 64 Single Language - Memory 8 GB DDR4-3200MHz (Soldered) - Hard Drive 512 GB SSD M.2 2242PCIe Gen 3 TLC - Display Type 13" FHD (1920x1080), IPS, Anti-Glare, Non-touch. 45% NTSC, 300 nits, 60Hz, Narrow Bezel - Graphics Integrated Intel UHD Graphics AD Adapter65Q USB-C - AC Adapter Black (3 pin) – US - Warranty 1 year onsite - Camera HD with Dual Array Microphone - Keyboard Iron Grey – English - Wireless 2x2 AC & Bluetooth 5.1 or above - Battery 3 Cell Li-Polymer 45Wh - Microsoft Office (Word, Excel, and PowerPoint) 2021 - Laptop Bag - Wireless mouse - With at least two USB ports <p>DESKTOP COMPUTER Number of units: One (1) Cost per unit: Php 50,000.00 Total: Php 50,000.00</p> <ul style="list-style-type: none"> - Operating System: Windows 11 Home - Processor Type: Core™ i3 - Processor Model: Intel® Core™ i3-1215U - Processor Speed: 1.2 GHz - Built-in Memory: 1 - Standard Memory: 4 GB - Maximum Memory: up to 32GB - Memory Technology: DDR4 SDRAM - Number of Total Memory Slots: 1 - Number of Hard Drives: 1 - Total Hard Drive Capacity: 1 TB - Total Solid State Drive Capacity: 256 GB - Solid State Drive Interface: NVMe SSD - Screen Size: 60.5 cm (23.8") - Display Screen Technology: LED - Screen Resolution: 1920 x 1080 	

		<ul style="list-style-type: none"> - Graphics Controller Manufacturer: Intel® - Graphics Controller Model: Intel® UHD Graphics - Speakers: Yes - Wireless LAN: Yes - Wireless LAN Standard: IEEE 802.11ac/a/b/g/n - Webcam: Yes - Webcam Resolution (front): 5.0 MP Full HD - Featured Software: MS Office 2021 - Keyboard Type: USB Wired Keyboard & Wired Mouse - Power Supply: 65 W - Warranty: 1 year 	
		<p>REQUIREMENTS FOR SUPPLIERS</p> <ul style="list-style-type: none"> • Computer Store legally operating within Metro Manila • Rates include all applicable taxes and delivery fee • Must be willing to provide services on a send-bill arrangement/government procedure • Delivery Term : 15-20 working days upon receipt/signing of PO • Place of Delivery: New DOT Bldg., 351 Sen. Gil Puyat Avenue, Makati City 	
		<p align="center">APPROVED BUDGET FOR THE CONTRACT (ABC) PESOS: ONE HUNDRED FIFTY THOUSAND (PhP 150,000.00) <i>(inclusive of VAT / applicable government taxes)</i></p>	
		<p>DOCUMENTARY REQUIREMENTS TO BE SUBMITTED:</p> <ol style="list-style-type: none"> 1. Current Mayor's/Business Permit 2. PhilGEPS Registration Number 3. Original and/or Certified True Copy of Duly Notarized Omnibus Sworn Statement 	
		<p>CONTACT PERSON: Alexandra Marie D. Jamora adjamora@tourism.gov.ph 0926-127-9031</p>	
		<p>Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address:</p> <p>DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City</p>	
		<p>Note: Deadline of submission is on October 27, 2023 at 8:00 am</p>	

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you.

PRINT NAME OF DEALER/SUPPLIER

ADDRESS OF DEALER/SUPPLIER

CONTACT NUMBER(s)

TIN: _____

LANDBANK ACCOUNT NUMBER

AUTHORIZED SIGNATURE OVER PRINT NAME