



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10257425  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** International Airline Tickets for the Vietnam Sales Mission 2023  
**Area of Delivery**

<b>Solicitation Number:</b>	RFQ NP-SVP 2023-10-674	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	1
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	25/10/2023
<b>Approved Budget for the Contract:</b>	PHP 174,751.37	<b>Last Updated / Time</b>	25/10/2023 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	31/10/2023 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425  nplucman@tourism.gov.ph		

#### Description

##### MINIMUM REQUIREMENTS:

- Must be DOT Accredited
- Tickets are re-bookable
- Willing to Provide Services on send-bill arrangement
- Must include travel insurance (with coverage starting from the point of origin)

##### SCOPE OF WORK/DELIVERABLES

Flights with standard carry-on baggage and 30-32 kg check-in allowance:

##### PASSENGERS and FLIGHT DETAILS

1. Gwendolyn S. Batoon (Ms)  
November 6, 2023 - MNL-SGN 0640-0830H  
November 8, 2023 - SGN-HAN 1900-2115H  
November 12, 2023 - HAN-MNL 0825-1300H

2. Micah Maria Anne P. Sales (Ms.)  
November 6, 2023 - MNL-SGN 0640-0830H  
November 8, 2023 - SGN-HAN 1900-2115H  
November 12, 2023 - HAN-MNL 0825-1300H

3. Warren S. Palacio  
November 8, 2023 - SGN - HAN 1900-2115H

##### Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION  
Department of Tourism

Makati City

with details such as:

Name of the Bidder/Company:

Address of the Bidder/Company:

Title of the Project:

RFQ NP-SVP 2023-10-674

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In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PHP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to [nplucman@tourism.gov.ph](mailto:nplucman@tourism.gov.ph) on or before 31 October 2023 at 10:00 am. Late and unsigned quotations shall not be accepted.

**Created by** Norjannah P Lucman

**Date Created** 24/10/2023

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