

TERMS OF REFERENCE

1. **PROJECT:** Procurement of Roundtrip International Airline Tickets
2. **PURPOSE / OBJECTIVE:** For the participation of the TD OIC-Undersecretary in the World Travel Market and Bisita, Be My Guest Launch on 04 to 11 November 2023 (inclusive of travel time) in London, United Kingdom.
3. **MINIMUM REQUIREMENTS**
 - a. Must be a DOT Accredited Travel and Tours Agency
 - b. Ticket must be refundable and rebookable
 - c. Inclusive of 35kg baggage allowance and travel insurance
 - d. Must be aisle seat

4. SCOPE

Passenger: Buensuceso, Verna Esmeralda Covar (Ms)

Flight Details:

MNL-DOH-MNL

04 November 2023 MNL-DOH 18:30 – 23:20

5 November 2023 DOH-LHR 01:50-06:25

LHR-DOH-MNL

10 November 2023 LHR-DOH 14:05 – 00:15 (+1)

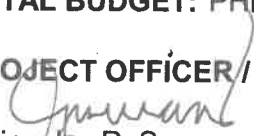
11 November 2023 DOH-MNL 02:55 – 16:30

5. PROPOSAL / QUOTATION MUST BE:

- a. Inclusive of VAT and other government taxes
- b. Must agree to Government Procurement and Send Bill Arrangement

6. **TOTAL BUDGET:** PHP 165,825.17 (all inclusive)

7. PROJECT OFFICER / CONTACT PERSON:


Elaine Joy R. Serrano

Executive Assistant III

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8. APPROVED BY:


VERNA C. BUENSUCESO

OIC-Undersecretary, Tourism Development

LOVE
THE PHILIPPINES

