



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10290809
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title INDUSTRY TRAINING IMPACT ASSESSMENT
Area of Delivery Metro Manila, Palawan

Solicitation Number: 2023-11-05	Status	Active
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification: Goods - General Support Services	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract: PHP 191,020.00	Date Published	08/11/2023
Delivery Period: 5 Day/s	Last Updated / Time	08/11/2023 00:00 AM
Client Agency:	Closing Date / Time	13/11/2023 10:00 AM
Contact Person: Monina Valdez Raneses Senior Tourism Operations Officer 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 dot4b.bacsecretariat@gmail.com		

Description

TERMS OF REFERENCE

I. PROJECT TITLE

INDUSTRY TRAINING IMPACT ASSESSMENT

Host Agency : DEPARTMENT OF TOURISM – MIMAROPA

Date : November 15 to 18, 2023

Location : Puerto Princesa City, Palawan

II. PROJECT RATIONALE AND OBJECTIVES

This activity aims to determine the effectiveness of the training programs implemented by the Office of Industry Manpower Development and DOT MIMAROPA in the recent years

III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be PHILGEPS REGISTERED
- B. Preferably DOT Accredited Tour Operator and/or Travel & Tour Agency
- C. Located in Puerto Princesa City
- D. Must be willing to provide services on a send bill arrangement
- E. Must comply with the detailed services specified in Item V of the TOR

IV. DOCUMENTARY REQUIREMENTS

- Current Mayor's / Business Permit / BIR Certification (for Individual)

- PHILGEP's Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or Certified true copy of duly notarized Omnibus Sworn Statement
- Valid DOT Accreditation Certificate

V. SCOPE OF WORK / DELIVERABLES

A. Transportation

- Airfare

Passengers:

Ms. Ma. Ednelliza C. Balagtas / DOB: October 2, 1998

Ms. Cassandra S. Camonggol / DOB: July 27, 1985

Ms. Aenn Berneille A. Nuqui / DOB: January 17, 1999

B. Accommodation with Breakfast

- One Single Occupancy Room
- One Twin Sharing Room

Check-in: November 15, 2023

Check-out: November 18, 2023

C. Meals for Impact Assessment

- November 16, 2023

10 pax of AM Snack and Lunch for HOBBAI (5 interviewees, 2 OIMD Staff, 1 DOT MIMAROPA Staff, 1 Tourism Officer and 1 Driver)

12 pax of PM Snack and Lunch for Sabang Sea Ferry (7 interviewees, 2 OIMD Staff, 1 DOT MIMAROPA Staff, 1 Tourism Officer and 1 Driver)

- November 17, 2023

10 pax of Snacks (5 interviewees, 2 OIMD Staff, 1 DOT MIMAROPA Staff, 1 Tourism Officer and 1 Driver)

D. Outside Meals

Guests: Two (2) OIMD Staff and One (1) DOT MIMAROPA Staff

November 15, 2023 – Breakfast, Lunch and Dinner

November 16 – Dinner

November 17 to 18 – Lunch and Dinner

E. Van hire

November 15 to 17 – Whole day

November 18 – Half day

F. Protective Gears

Item: Bucket Hat with string

Material: Cotton twill

Size: Adult size

Color: Black and Military Green

Design: DOT Logo and Love the Philippines Logo

Quantity: 100pcs

G. Supplies and Material

Item: Board Vellum Paper

Size: A4

Color: White

Quantity: 100 packs

VI. APPROVED BUDGET FOR THE CONTRACT

The total budget allocation is ONE HUNDRED NINETY – ONE THOUSAND TWENTY PESOS (Php 191,020.00), inclusive of applicable taxes and fees.

The winning bid shall determine based on the proposal that is responsive with the technical specifications and whose bid is within the approved budget for the contract (ABC).

VII. PAYMENT PROCEDURE

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

VIII. PROJECT OFFICER / CONTACT PERSON

Name : MS. MA. EDNELLIZA C. BALAGTAS

Email : tisp.dot4b@gmail.com / dot4b.training@tourism.gov.ph

Contact No. : 0926 856 3214

Created by Monina Valdez Raneses

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