



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10289383  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of Year-End Tokens in Appreciation of the Stakeholders' support for the Department's Legislative Agenda (360 Nest Bowl Set)

#### Area of Delivery

<b>Solicitation Number:</b>	RFQ NP-SVP 2023-11-707	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	3
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	4
<b>Category:</b>	Corporate Giveaways	<b>Date Published</b>	08/11/2023
<b>Approved Budget for the Contract:</b>	PHP 900,000.00	<b>Last Updated / Time</b>	08/11/2023 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	13/11/2023 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	NAZER NIÑO L ALLANIGUE Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425  nlallanigue@tourism.gov.ph		

#### Description

##### TECHNICAL SPECIFICATIONS

YEAR-END TOKENS IN APPRECIATION OF THE STAKEHOLDERS' SUPPORT FOR THE DEPARTMENT'S LEGISLATIVE AGENDA

##### I. PROJECT:

Procurement of Year-end Tokens in appreciation of the stakeholder' support for the Department's Legislative Agenda

##### II. MINIMUM REQUIREMENTS

- Supplier must be willing to transact on a send bill arrangement
- The ABC shall cover the delivery charges, VAT and other related expenses and applicable government taxes

##### III. SPECIFICATIONS

360 sets of corporate giveaways @ Php2,500/set

##### Nest Bowl Set

- Finely handwoven unique crochet pattern made of polyethylene materials
- Assorted colors per set
  - Green/Light Green
  - Maroon/Ash Gray
  - Black/Ash Gray

- Whitewash/Pale Gray
- Olive/White Wash
- White Wash/Sky blue
- Each set compose of two (2) bowl set
- Inclusive of packaging (design to be finalized)

#### Large

Width: 30 cm/11 3/4 inches  
Depth: 30 cm/ 11 3/4 inches  
Height: 12.5 cm/ 5 inches  
Weight: 0.31 kg/ 0.7 lbs

#### Small

Width: 25 cm/ 10 inches  
Depth: 25 cm/ 10 inches  
Height: 10 cm/ 4 inches  
Weight: 0.24 kg/ 0.5 lbs

#### Packaging details

- Corrugated box
- Dimension L x W x D  
30 x 30 x 15 cm

#### IV. DELIVERY PERIOD

- The winning bidder must submit the actual sample within five (5) working days upon receipt of the Notice of Award
- Delivery period is 15 working days upon the approval of the actual sample to be delivered at the Department of Tourism, 351 Sen Gil J. Puyat Ave., Makati, 1200 Metro Manila anytime from 8:00 A.M. to 5:00 P.M.

#### V. Budget

The total budget estimate is Nine Hundred Thousand Pesos and 00/100 (Php900,000.00) inclusive of all cost for the delivery, VAT and other applicable taxes, chargeable against the FY 2023 GAA Funds of the Legislative Liaison Unit.

#### VI. TERMS OF PAYMENT

Payment shall be made via send bill arrangements based on the actual items delivered not to exceed the total estimated budget.

#### VII. Project Office/Contact Person

#### VIII.

Name: SHERWIN M. MANUEL  
STOO, Legislative Liaison Unit  
Contact No.: (02)459-5200 loc 304  
Email: llu@tourism.gov.ph

#### Other Information

#### Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Certification/ Registration Number.

3. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

4. Latest Income / Business Tax Return( For ABC above Php 500,000.00)

Note: Kind submit your proposals together with your eligibility requirements thru email and send it to nlallanigue@tourism.gov.ph on or before November 13, 2023 at 10:00 am. Late and unsigned quotations shall not be accepted.

**Created by** NAZER NIÑO L ALLANIGUE

**Date Created** 07/11/2023

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