



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10334891
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Services of DOT-accredited Travel & Tours for the Conduct of Philippine Underwater Shootout Consultation Meeting and Underwater Content Shoot in Puerto Galera on Dec. 4-8, 2023

Area of Delivery

Solicitation Number: RFQ NP-SVP-2023-11-728	Status	Active
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification: Goods - General Support Services	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract: PHP 998,699.24	Document Request List	1
Delivery Period: 5 Day/s		
Client Agency:	Date Published	18/11/2023
Contact Person: TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	Last Updated / Time	18/11/2023 00:00 AM
	Closing Date / Time	22/11/2023 09:00 AM

Description

TECHNICAL SPECIFICATIONS

I. BIDDER : Ground Handler / Tour Operator

II. PROJECT TITLE : Philippine Underwater Shootout Consultation Meeting and Underwater Content Shoot in Puerto Galera

III. BACKGROUND :

Following the success of the last eight editions of the Anilao Underwater Shootout, the Department of Tourism through the Office of Product and Market Development, will be conducting preparatory activities to determine the feasibility of expanding the underwater shootout event to other destinations in the Philippines.

IV. INCLUSIVE DATES : December 4 to 8, 2023

V. MINIMUM REQUIREMENTS

1. Must be accredited by the Department of Tourism;
2. Must be willing to provide services on a send-bill arrangement

VI. SCOPE AND WORK DELIVERABLES

a. LAND TRANSPORTATION

- Inclusive of professional driver fees, driver's accommodation, if necessary, meals, expressway toll fees, and applicable environmental fees;

- Unutilized vehicles, if any, must not be charge to the DOT and be excluded from the final billing;

Date No. of Units Capacity and Route

December 4 3 vans DOT Makati to Berberabe Port (Pick Up and Drop Off)

Passengers: Competition Consultants, Content Creators, and DOT Representatives, with appropriate space to transport luggages, dive equipment, and underwater camera gear

December 8 3 vans Berberabe Port to DOT Makati (Pick Up and Drop Off)

Passengers: Competition Consultants, Content Creators, and DOT Representatives, with appropriate space to transport luggages, dive equipment, and underwater camera gear

b. SEA TRANSPORTATION

- Inclusive of boat captain and crew fees and applicable environmental fees;

Date No. of Units Capacity and Route

December 4 2 water taxis Berberabe Port to Resort

Passengers: Competition Consultants, Content Creators, and DOT Representatives, with appropriate space to transport luggages, dive equipment, and underwater camera gear

December 8 2 water taxis Resort to Berberabe Port

Passengers: Competition Consultants, Content Creators, and DOT Representatives, with appropriate space to transport luggages, dive equipment, and underwater camera gear

c. ACCOMMODATION FOR DOT REPRESENTATIVES

- Accommodation with fullboard meals (including dinner on arrival / check in and breakfast before check out, excluding breakfast and lunch on arrival / check in and lunch and dinner on check out) at a DOT-accredited property located in Sabang Beach, Small Lalaguna Beach, or Big Lalaguna, Puerto Galera;

- Must include all necessary transfers to the identified resort;

- Diving with air / nitrox tanks, dive equipment rental (including weights), boat rental, services of dive guides/dive masters, and all applicable environmental and sanctuary/marine park fees;

- Diving Itinerary must include one (1) long distance dive trip (2 dives per trip) to Verde Island;

- Unutilized rooms and dives, if any, must not be charged to the DOT and excluded from the final billing

Participants Room Type Check In Check Out Dives

3 Rooms Single Occupancy December 4 December 8 17 dives / person

d. ACCOMMODATION FOR COMPETITION CONSULTANTS AND CONTENT CREATORS

- Accommodation with fullboard meals (including dinner on arrival / check in and breakfast before check out, excluding breakfast and lunch on arrival / check in and lunch and dinner on check out) at a DOT-accredited property located in Sabang Beach, Small Lalaguna Beach, or Big Lalaguna, Puerto Galera;

- Must include all necessary transfers to the identified resort;

- Diving with air / nitrox tanks, dive equipment rental (including weights), boat rental, services of dive guides/dive masters, and all applicable environmental and sanctuary/marine park fees;

- Diving Itinerary must include one (1) long distance dive trip (2 dives per trip) to Verde Island;

- Unutilized rooms and dives, if any, must not be charged to the DOT and excluded from the final billing

Participants Room Type Check In Check Out Dives

7 Rooms Single Occupancy December 4 December 8 17 dives / person

e. MEALS (OUTSIDE OF FULLBOARD ARRANGEMENTS)

Date No. of Pax Meal Preferred Venue

December 5 100 pax Lunch (1 Main Course and 1 Dessert with 1 Drink – Juice/Soda per person) Resort with Conference Room in Puerto Galera

December 5 100 pax Dinner (1 Main Course and 1 Dessert with 1 Drink – Juice/Soda per person) Resort with Conference Room in Puerto Galera

- BUDGET

The total budget for this project is NINE HUNDRED NINETY-EIGHT THOUSAND SIX HUNDRED NINETY NINE PESOS AND TWENTY FOUR CENTAVOS (PHP 998,699.24), inclusive of all applicable taxes and should cover all requirements enumerated above.

- CONTACT INFORMATION

Project Officer : Celstine Joyce T. Sy

Office : Office of Product and Market Development

Email Address : ctsy@tourism.gov.ph

APPROVED BY:

PAULO BENITO S. TUGBANG

Director, Office of Product and Market Development

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)

2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.

3. Latest annual Income Tax Return (for ABC's above PhP500K)
4. Duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

Created by TERESITA A. ROMANES

Date Created 17/11/2023

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