

TECHNICAL SPECIFICATIONS

- I. **BIDDER** : Hotel or Accommodation Establishment
- II. **PROJECT TITLE** : Philippine Creative Tourism Congress
- III. **PROJECT DATE** : December 4-9, 2023

IV. **MINIMUM REQUIREMENTS**

- A. Must be an international hotel chain or accommodation establishment brand located in Bacolod City
- B. Must be DOT-accredited
- C. Must be willing to provide services on send-bill arrangement

V. **SCOPE AND WORK DELIVERABLES**

1. Hotel rooms inclusive of airport transfers and breakfast based on number of occupants:

A. Four (4) Twin Rooms
Check-in: December 04, 2023
Check-out: December 09, 2023

B. Five (5) Twin Rooms
Check-in: December 05, 2023
Check-out: December 08, 2023

C. Twelve (12) Single Rooms
Check-in: December 05, 2023
Check-out: December 08, 2023

2. Airport transfers:

A. Arrival
December 4 - 8 pax
December 5 - 22 pax

B. Departure
December 8 - 22 pax
December 9 - 4 pax

VI. **BUDGET**


The total approved budget for the hotel accommodations is **THREE HUNDRED EIGHTY-SEVEN THOUSAND AND FOUR HUNDRED PESOS (PHP 387,400.00)** inclusive of all applicable taxes and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal's responsiveness to the technical specifications and with the most advantageous financial package, provided that the amount of bid does not exceed the above total budget. Project expenses are to be charged to the 2022 OPMD-GAA funds.

VII. CONTACT PERSON

Contact Person	:	Genesis Raenani G. Renos
Office	:	Office of Product and Market Development – Product Planning and Development Division
Contact Number	:	8459 5200 Local 508
Email Address	:	grenos@tourism.gov.ph

NOTED BY:


PAULO BENITO S. TUGBANG, M.D.
Director
Office of Product and Market Development