

TECHNICAL SPECIFICATIONS

- I. **BIDDER** : Service Provider
- II. **PROJECT TITLE** : Post-Event Creative Tourism Technical Visits
- III. **PROJECT DATE** : December 8, 2023 (one day)

IV. MINIMUM REQUIREMENTS

- A. Must be accredited by the DOT
- B. Must be located/operating in Western Visayas
- C. Must have handled groups for cultural/heritage/community-based tour programs or experiences
- D. Must be willing to provide services on send-bill arrangement

V. SCOPE AND WORK DELIVERABLES

- A. Identify at least five (5) creative tourism sites and experiences in Negros Occidental. Suggested areas (not limited to these areas only):
 - 1. Bacolod-Silay-Talisay Food Crawl and Heritage Houses
 - 2. Bago City
 - 3. 7Hectare, E.B. Magalona aquaculture experience
 - 4. Sagay Community-based Tourism and Ecotourism
 - 5. Murcia Coffee Trail
- B. Provide programs for one-day creative tourism immersion (workshops, demonstrations, etc) inclusive of all requirements such as facilitators and materials in each of the identified sites.
- C. Total of 130 participants broken down into groups. Each group will be assigned to one creative tourism site/area. Maximum of 26 participants per group.
- D. Curate and organize food and gastronomy workshops for lunch, snacks, and/or dinner. Food must be part of the creative tourism experience with workshop components or involving activities such as farm harvesting, sourcing of ingredients, preparation and cooking of local cuisines.
- E. Arrange other logistical requirements such as transportation and kits for all participants:
 - 1. Transportation
 - Two (2) coasters per group/area x no. of sites/areas identified
 - Transfer-out to the airport
 - Luggage transportation for 130 pax for transfer-out to the airport
 - One (1) van transportation for DOT Secretariat
 - 2. Tour guide/coordinator per vehicle
 - 3. Hygiene kits (wet wipes, tissue, hand sanitizer, alcohol)

VI. BUDGET

The total approved budget for the conduct of the Philippine Creative Tourism Technical Visits is **EIGHT HUNDRED FORTY-FIVE THOUSAND PESOS (PHP 845,000.00)** inclusive of all applicable taxes and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal's responsiveness to the technical specifications and with the most advantageous financial package, provided that the amount of bid does not exceed the above total budget. Project expenses are to be charged to the 2022 OPMD-GAA funds.

VII. CONTACT PERSON

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NOTED BY:



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