



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10365037
Procuring Entity DEPARTMENT OF TOURISM
Title Tokens for the conduct of DOT-DMW Memorandum of Understanding (MOU) Signing

Area of Delivery

Solicitation Number: RFQ NP-SVP No. 2023-11-741	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	1
Category: Corporate Giveaways	Date Published	27/11/2023
Approved Budget for the Contract: PHP 66,825.00	Last Updated / Time	27/11/2023 00:00 AM
Delivery Period:	Closing Date / Time	30/11/2023 09:00 AM
Client Agency:		
Contact Person: Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph		

Description

MINIMUM REQUIREMENTS FOR BIDDERS

1. Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);
2. Must have rendered services preferably with DOT or other government agencies
3. Start-up companies/ organizations are welcome but have been in the business for at least two (2) years
4. Preferably located in NCR
5. Must be willing to provide services on a send bill arrangement

SCOPE OF WORKS

1. Tokens for VIPs
15 sets:
Drip Coffee Set with packaging
Inclusions:
- Dripper

- 600 ML cup
- V60 Coffee Filter Paper
- Box packaging with ribbon

2. Tokens for Guests

70 sets

Inabel Towel set

Inclusions:

- 3 pcs inabel hand / face towel or 1 pc beach towel
- Box and ribbon

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION
Department of Tourism
Makati City

with details such as:

Name of the Bidder/Company:

Address of the Bidder/Company:

Title of the Project:

RFQ No. 2023-11-741

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 30 November 2023 at 9:00 am. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 26/11/2023

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