



TECHNICAL SPECIFICATIONS

(Third Party Supplier)

PROJECT TITLE: PROCUREMENT OF TOKENS FOR THE CONDUCT OF DOT – DMW MOU SIGNING

DATE / VENUE OF IMPLEMENTATION:

Date	December 4, 2023
Place / venue	Makati City/Pasay City/Manila
Ingress	6:00 AM to 2:00 PM
Event proper	2:00 to 4:30 PM
Egress	4:30 PM onwards

1. BACKGROUND:

Recognizing tourism as an inclusive and multidimensional industry, the Department of Tourism continuously develops initiatives to open more windows of opportunities to various stakeholders, including OFWs and their families. Through industry manpower training, the DOT can help provide returning OFWs and their families with alternative source of income and share with them the benefits of tourism by becoming part of the value chain. Further, the DOT sees the potential of OFWs to share their skills and experience gained abroad to improve the quality of service in the local industry through the *Teach-It-Forward* program.

With the Department of Migrant Workers (DMW), the DOT would like to strengthen its advocacy to expand the tourism opportunities to our OFWs and their families by forging a Memorandum of Understanding (MOU) to implement the *Balik-Bayani sa Turismo Program* using both virtual and physical platforms.

A. Target Participants:

DOT and DMW Officials and representatives, OFW Organizations Officers and Representatives, Tourism Association Representatives, Tourism Trainers, Media

B. Target number of participants: maximum of 100 participants

C. Event Type: In-person / Face-to-Face

D. Target Date of Implementation: December 4, 2023

2. OBJECTIVES:

Partner with the Department Migrant Workers to:

- Provide the Returning OFWs with alternative source of livelihood if they choose to stay in the Philippines to work or venture in tourism-related activities or business;
- Equip the Returning OFWs with proper information, and skills that will be useful in fulfilling their career in tourism in the country; and
- Enhance their skills learned from overseas and transfer it to the local workers as applicable.

III. MINIMUM REQUIREMENTS FOR BIDDERS

- Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);
- Must have rendered services preferably with DOT or other government agencies
- Start-up companies/ organizations are welcome but have been in the business for at least two (2) years
- Preferably located in NCR
- Must be willing to provide services on a send bill arrangement

IV. SCOPE OF WORK

Particular	Quantity	Remarks
Tokens for VIPs	15 sets	Tokens for the VIPs Drip Coffee Set with packaging Inclusions: 1. Dripper 2. 600 ML cup 3. V60 Coffee Filter Paper 4. Box packaging with ribbon
Tokens for Guests	70 sets	Tokens for Guests Inabel Towel set Inclusions: 1. 3 pcs inabel hand / face towel or 1 pc beach towel 2. Box and ribbon

V. APPROVED BUDGET FOR THE CONTRACT

Sixty Six Thousand Eight Hundred Twenty Five Pesos
(Php 66,825.00)

*The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Terms of payment : Government Procedure (Send-Bill Arrangement)

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Approved by:


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