



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10383942  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of Projector and 2 pcs. Tripod for camera for the official use of the Office of Public Affairs & Advocacy (OPAA)

#### Area of Delivery

<b>Solicitation Number:</b>	RFQ NP-SVP 2023-11-752	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Audio and Visual Equipment	<b>Date Published</b>	02/12/2023
<b>Approved Budget for the Contract:</b>	PHP 88,094.18	<b>Last Updated / Time</b>	01/12/2023 12:36 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	05/12/2023 13:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Kathleen Mae Escorial Bisares Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 kebisares@tourism.gov.ph		

#### Description

##### TECHNICAL SPECIFICATION

##### I. PROJECT

Project Title: For the procurement of a projector and 2 pcs. tripod for camera for official use of the Office of Public Affairs & Advocacy (OPAA)

##### II. MINIMUM REQUIREMENTS

1. Must be registered with the Philippine Government Electronic Procurement Systems (PhilGEPS).
2. Must provide a breakdown of prices and services included in the quotation.
3. Quotation to include E-VAT and other government taxes.
4. Amenable to government procedures or send-bill arrangement.

##### III. SCOPE OF WORK AND DELIVERABLES

1. Provide a projector and tripods for camera for official use of the Office of Public Affairs and Advocacy (OPAA)

Date of Delivery: 30 days upon acceptance of Purchase Order

Venue of Delivery: Department of Tourism, General Service Division, G/F, New DOT Bldg., 351 Sen. Gil Puyat Ave., Makati City

Time: Office House

2. The equipment that will be used for various Powerpoint presentations and tripods for media coverages

- 1-unit PROJECTOR, Full HD 3LCD Projector

- 2 pcs. TRIPOD for CAMERA (Aluminum, 3-section Live Befree Live Carbon Fibre Tripod Twist, Head

##### IV. PAYMENT PROCEDURE

- Government procedure and is subject to appropriate government taxes.

**V. APPROVED BUDGET FOR CONTRACT**

- Eighty-Eight Thousand Ninety-Four Pesos and 18/100 Centavos (P88,094.18) inclusive of all applicable taxes.
- Total budget shall be charged against the approved 2023 Work Program of OPAA.

**VI. PROJECT BY THE OFFICE OF PUBLIC AFFAIRS AND ADVOCACY (OPAA)**

- For further information, please refer to the following project officer below at telephone numbers (02) 459-5200, loc. 316.

- Project Officer: DANIEL R. CRUZ - Asst. Information Officer

Note: The winning bid shall be determined based on the best package suited to the market at the most advantageous financial cost, provided that the amount of bid does not exceed the above total budget.

Noted by:

CHARLES ADONIS USI

Officer-in-Charge

Advocacy and Creatives Design Division

Office of Public Affairs & Advocacy (OPAA)

**Other Information**

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
- 3.Latest annual Income Tax Return (for ABC's above PhP500K)
- 4.Duly notarized Omnibus Sworn Statement.

**Created by** Kathleen Mae Escorial Bisares

**Date Created** 01/12/2023

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