



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10393959
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Strategic Planning attire (Customized Jacket and Polo Shirt) for the Office of the secretary's (OSEC) Personnel to be used on 19-21 December 2023

Area of Delivery

Solicitation Number: SVP 2023-11-748	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	1
Category: Corporate Giveaways	Date Published	06/12/2023
Approved Budget for the Contract: PHP 64,752.80	Last Updated / Time	06/12/2023 00:00 AM
Delivery Period:	Closing Date / Time	11/12/2023 11:00 AM
Client Agency:		
Contact Person: JOSE QUISORA PEREZ Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 jqperez@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

Office of the Secretary (OSEC) Personnel Strategic Planning Attire

PROJECT

Procurement of Strategic Planning attire (Customized Jacket and Polo Shirt) for the Office of the Secretary's (OSEC) Personnel to be used on 19-21 December 2023

MINIMUM REQUIREMENTS

1. Supplier must have at least three (3) years of experience in producing and supplying the items to ensure reliability and product quality assurance.
2. Supplier must be willing to transact on a send bill arrangement.
3. The ABC shall cover the delivery charges, VAT and other related expenses and applicable government taxes.
4. Must include sample upon submission of quotation for evaluation.

SPECIFICATIONS

Polo/Collar Shirt with embroidered DOT logo and office name

Size Mixed sizes (subject to the size guide provided by the supplier/bidder)

Material Cotton

Color Navy Blue and white for embroidered text

Remarks with embroidered LTPH and DOT logo in-front, chest side of the polo shirt and embroidered office name

(OFFICE OF THE SECRETARY) at the back upper side of the polo shirt

Jacket with embroidered DOT logo and office name

Size in inches Mixed sizes (subject to the size guide provided by the supplier/bidder)

Material Mix of polycotton and nylon (thick and quality fabric)

Color Navy Blue and white for embroidered text

Remarks with embroidered LTPH and DOT logo in-front, chest side of the jacket and embroidered office name (OFFICE OF THE SECRETARY) at the back upper side of jacket with 2 side pockets.

IV. PROJECT COST

Items Description: Unit Quantity Unit Price Amount

Polo Shirt pcs 40 Php 590.19 Php 23, 607.60

Jacket pcs 40 Php 1,028.63 Php 41, 145.20

Total Php 64,752.80

V. PROOFING

Supplier/service provider must provide sample within five (5) days upon receipt of the approved Purchase Order for final approval of the end-user.

VI. DELIVERY PERIOD

Delivery is Ten (10) working days upon receipt of the approved final sample and funded purchase order.

Vile TERMS OF PAYMENT

Payment shall be made via send bill arrangements based on the actual items delivered not to exceed the total estimated budget.

VIII. BUDGET ESTIMATE

The total budget estimate is Sixty-Four Thousand Seven Hundred Fifty-Two Pesos and 80/100 Only (Php64,752.80), inclusive of all cost for delivery, VAT and other applicable taxes, chargeable against FY 2022 OTDPRIM Continuing Funds.

IX. PROJECT OFFICER 1 CONTACT PERSON

JEN . AMURAO

Administrati e Assistant III (Secretary II) Office of the Secretary (OSEC) cp and Viber no.: 09493052628 Email: ilamurao@tourism.gov.ph

APPROVED BY:

Other Information

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement.

Note: Kindly submit your quotations together with your eligibility requirements to jqperez@tourism.gov.ph on or before 11 December 2023 at 11:00 am. Late and unsigned quotations shall not be accepted.

Created by JOSE QUISORA PEREZ

Date Created 05/12/2023

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