



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10392875  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR GUAM AND SAIPAN ON DEC. 10-16, 2023 (OPMD)

#### Area of Delivery

<b>Solicitation Number:</b>	2023-11-761	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	05/12/2023
<b>Approved Budget for the Contract:</b>	PHP 907,615.31	<b>Last Updated / Time</b>	05/12/2023 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	08/12/2023 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200  spyccb@yahoo.com		

#### Description

OFFICE OF THE PRODUCT AND MARKET DEVELOPMENT  
TOURISM DEVELOPMENT

#### TERMS OF REFERENCE

I. PROJECT: HEALTH TOURISM ROADSHOW 2023 IN THE PACIFIC ISLAND  
 II. BACKGROUND:

Number of Passenger/s: 7 (seven) Passenger/s  
 Name of Passenger/s: Ms. Verna Esmeralda C. Buensuceso  
 Mr. Paulo Benito S. Tugbang  
 Mr. Raymund Glen A. Agustin  
 Ms. Manette T. Reyes  
 Ms. Khemille Zerine N. Ombajin  
 Ms. Maria Roche delos Reyes  
 Ms. Beth C. Lamera

Date/ Period Covered: December 10-16, 2023 (inclusive of travel time)  
 Destination: Guam and Saipan

#### III. PURPOSE/ OBJECTIVES:

To facilitate an incentivized roadshow that will attract Philippine stakeholders' participation and support to the continuous development of medical travel and reactivation of the Pacific Island Market.

#### IV. MINIMUM REQUIREMENTS FOR SUPPLIERS:

- Must be DOT accredited Travel and Tour Agency
- Must be willing to provide services on a send bill arrangement

- Airline tickets must be re-bookable and refundable
- 2 pcs @ 23kgs/pax and 7 kgs handcarry
- Inclusive of travel insurance
- Show breakdown of quotation (taxes and charges, fuel charges and service charges)
- Amenable to send-bill arrangement/government procedure
- Aisle seat (Verna Esmeralda C. Buensuceso)

V. SCOPE OF WORK/ DELIVERABLES:

- International/Domestic roundtrip air tickets for the following passenger/s:

Date Route Flight Details

December 10, 2023 MANILA – GUAM Evening

December 13, 2023 GUAM – SAIPAN Morning

December 15, 2023 SAIPAN – GUAM Morning

December 16, 2023 GUAM – MANILA Evening

\*Remarks: In case of unavailability of the above mentioned flights the bidder may present the next available flight options provided that it will not exceed the ABC.

VI. BUDGET

- Total estimated budget is PHP 907,615.31 (all inclusive)

VII. PAYMENT PROCEDURE

- Government Procedure

VIII. PROJECT OFFICER/ CONTACT PERSON

- MS. BETH C. LAMERA

Office of the OIC–Undersecretary, Tourism Development

vcbuensuceso@tourism.gov.ph

(02) 8459-5200 local 504

09159682038

PREPARED BY: APPROVED BY:

BETH C. LAMERA PAULO BENITO S. TUGBANG, MD

Administrative Assistant III Director

Product and Market Development

**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Current Mayor’s/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs’ Registration Number or Certificate of Platinum Membership in lieu of Mayor’s Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC’s above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC’s above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 08 DECEMBER 2022 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : \_\_\_\_\_

Bank Account Number : \_\_\_\_\_

Account Name : \_\_\_\_\_

Other Bank has charges : \_\_\_\_\_

**Created by** Clara Cortez Buscano

**Date Created** 04/12/2023

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