

TERMS OF REFERENCE

I. PROJECT TITLE

Philippine Underwater Shootout Competition Mechanics Consultation and Development

II. DESCRIPTION

Following the success of the last eight editions of the Anilao Underwater Shootout, the Department of Tourism through the Office of Product and Market Development, will be conducting preparatory activities to determine the feasibility of expanding the underwater shootout event to other destinations in the Philippines.

III. PROJECT DATES

December 4 to 8, 2023

IV. MINIMUM REQUIREMENTS

- Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS); and
- Must be willing to provide services on send-bill arrangement.

V. SCOPE AND WORK DELIVERABLES

1. Provide technical assistance as competition consultant for the duration of the Consultation Meetings with the local government, dive operators, and dive professionals in Puerto Galera;
2. Present existing Anilao Underwater Shootout competition mechanics during the Consultation Meeting in Puerto Galera;
3. Develop metrics to determine the readiness of a destination to host an underwater photo competition, such as infrastructure requirements, access, service standards, and underwater conditions;
4. Assess Puerto Galera for the feasibility of conducting an underwater photo competition based on established metrics;
5. Enhance existing underwater photography competition mechanics to adapt to the results of the Consultation Meeting and the expansion of the competition coverage to several destinations;
 - a. Mechanics must include the following components:
 - i. Registration Flow
 - ii. Dive Guide and Spotters Code
 - iii. Boat Operators Code
 - iv. Competition Classes and Categories
 - v. Policies on Underwater Conduct and Marine Conservation Etiquette
 - vi. Guidelines for Entry Post-Processing and File Format Specifications
 - vii. Criteria for Judging
 - viii. Photo Judging and Deliberation Procedure for Competition Judges
 - ix. Awarding Ceremony
6. Develop proposed prize assignment matrix based on competition categories
7. Provide terminal report with the following components:
 - a. Highlights of the Consultation Meeting
 - b. Metrics to Determine Destination's Readiness to Host Underwater Photo Competitions
 - c. Updated Underwater Photo Competition Mechanics

VI. SHORTLISTING CRITERIA

A.	APPLICABLE EXPERIENCE OF THE CONSULTANT	
1.	Relevance of company portfolio to the project	
	Company or Firm has completed 3 underwater photo competition projects.	40

	Company or Firm has completed 2 underwater photo competition projects.	20
	Company or Firm has completed 1 underwater photo competition project.	10
	Company or Firm has not completed any underwater photo competition projects.	0
B.	QUALIFICATION OF PERSONNEL WHO MAY BE ASSIGNED TO THE JOB	
1.	Work Experience	
	All assigned personnel have experience implementing at least 3 underwater photo competition projects.	25
	All assigned personnel have experience implementing at least 1 underwater photo competition project.	10
	Assigned personnel have no experience implementing underwater photo competition projects.	0
2.	Dive Certification	
	All assigned personnel are certified divers (i.e., Open Water Diver, Advanced Open Water Diver, Rescue Diver, Dive Master, Dive Instructor, or its equivalent).	25
	At least 1 assigned personnel is a certified diver (i.e., Open Water Diver, Advanced Open Water Diver, Rescue Diver, Dive Master, Dive Instructor).	10
	None of the assigned personnel are certified divers.	0
C.	CURRENT WORKLOAD RELATIVE TO CAPACITY	
1.	Number of on-going similar and related projects relative to capacity	
	No on-going similar and related projects with contract cost equal or greater than the ABC (PhP 649,600.00)	10
	1 or more on-going similar and related projects with contract cost equal or greater than the ABC (PhP 649,600.00)	5
	Total	100
	Passing Rate	70

VII. BUDGET

The Approved Budget for the Contract (ABC) is **SIX HUNDRED FORTY-NINE THOUSAND SIX HUNDRED PESOS (P 649,600.00)** and should cover all requirements enumerated above.

VIII. CONTACT PERSON

Contact Persons : **Celstine Sy**
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APPROVED:

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