



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10446539  
**Procuring Entity** DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA  
**Title** Reflections and Resolutions: A Year End Assessment of Tourism Development Division  
**Area of Delivery** Philippines

<b>Solicitation Number:</b> 2023-12-11	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b> Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b> Travel, Food, Lodging and Entertainment Services		
<b>Approved Budget for the Contract:</b> PHP 43,180.00	<b>Document Request List</b>	0
<b>Delivery Period:</b> 2 Day/s		
<b>Client Agency:</b>	<b>Date Published</b>	23/12/2023
<b>Contact Person:</b> Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119 tdd.mimaropa@gmail.com	<b>Last Updated / Time</b>	22/12/2023 21:45 PM
	<b>Closing Date / Time</b>	27/12/2023 14:00 PM

#### Description

##### I. PROJECT TITLE

Reflections and Resolutions: A Year End Assessment of Tourism Development Division  
Dates of Implementation: January 11-12, 2024

##### II. PROJECT BACKGROUND

The calendar year 2023 is coming to end. All the programmed projects have already been completed and only the development program on Kalayaan Palawan is on-going, which fund has been transferred from the Office of Tourism Regulation Coordination and Resource Generation.

The implementation of the projects and activities of the Tourism Development Planning and the Market and Product Development Units have all been successfully implemented, however, there are instances where challenges have been met and there were also strategies employed which have become effective to smoothly complete the project.

For this reason, there is a need to conduct a year end comprehensive assessment of projects implemented during the current year in order to evaluate the effectiveness of project implementation and identify the areas for improvement.

##### III. DOCUMENTARY REQUIREMENTS FOR TRAINING PROVIDERS

1. Mayor's/Business Permit
2. Proof of PhilGEPS Platinum Registration
3. Omnibus Sworn Statement
4. Valid DOT Accreditation Certificate

5. DTI / SEC Registration

IV. SPECIFIC REQUIREMENTS

A. Accommodation

- One (1) single room
- Four (4) twin rooms

B. Venue and Meals (Managed buffet lunch and dinner with AM and PM Snacks)

C. One (1) meeting room which can accommodate 10 pax 2 days

D. Fuel for Vehicle 2 way

V. APPROVED BUDGET FOR THE CONTRACT

FORTY-THREE THOUSAND ONE HUNDRED EIGHTY PESOS (₱43,180.00) inclusive of all applicable taxes and service fees.

VI. PROJECT OFFICER/CONTACT PERSON

YOLANDA B. CABIGAO  
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**Created by** Faye Angeli Argamosa Reyes

**Date Created** 22/12/2023

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