



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10452510
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR PARIS, FRANCE ON JANUARY 9-16, 2024 (LLU)

Area of Delivery

Solicitation Number: 2023-12-804	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Travel, Food, Lodging and Entertainment Services	Date Published	30/12/2023
Approved Budget for the Contract: PHP 778,537.72	Last Updated / Time	29/12/2023 16:13 PM
Delivery Period:	Closing Date / Time	03/01/2024 00:00 AM
Client Agency:		
Contact Person: Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com		

Description

TERMS OF REFERENCE

I. PROJECT TITLE : Congressional Participation in the Salon De La Plongee Sous Marine

II. VENUE : Paris, France

III. SCOPE OF WORK

A. Roundtrip International Air Tickets

- Issuance of Seven (7) Economy Class Tickets
- Flights must be re-bookable and refundable
- Regular fare, not promo fare
- Must be willing to provide tickets on a send-bill arrangement

A.1. Passengers:

Economy Class Tickets: Seven (7) pax

Flight Details:

Manila – Paris, France

Departure in Manila – 9 January 2024 (preferred time 1 P.M. to 9 P.M.)

Arriving in Paris, France- 10 January 2024

Paris, France - Manila

Departure in Paris, France- 15 January 2024 (preferred time 1 P.M. to 9 P.M.)

Arriving in Manila- 16 January 2024

Note: The supplier may present the available flight options provided that it will not exceed the prescribed budget.

Requirements:

- 30 to 32 kilos check-in free luggage allowance with 7 kilos hand-carry luggage allowance
- Baggage must be checked through (MNL-CDG and CDG-MNL)

B. Health and Travel Insurance for the two (2) DOT Representatives

- Travel insurance with COVID-19 coverage, personal accident, and 24-hour travel assistance included in the

insurance.

Passengers:

1) Two (2) DOT Employees

IV. BUDGET

Total budget allocation Seven Hundred Seventy-Eight Thousand Five Hundred Thirty-Seven Pesos & 72/100 (Php778,537.72) inclusive of taxes. Full payment shall be made upon completion of the project.

V. PAYMENT PROCEDURE

- Send bill arrangement, government procedure
- Payment shall be based on the actual number of airline tickets issued

VI. PROJECT OFFICER

LEADEL R. MENESES

Office: Legislative Liaison Unit

Tel. No.: 459-5200 loc. 304

Email Address: llu@tourism.gov.ph

NOTED BY:

GLAIZA SARMIENTO

Chief, Legislative Liaison Unit

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 03 JANUARY 2024 @ 11:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : _____

Bank Account Number : _____

Account Name : _____

Other Bank has charges : _____

Created by Clara Cortez Buscano

Date Created 29/12/2023

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