

DEPARTMENT OF TOURISM - CENTRAL OFFICE ANNUAL PROCUREMENT PLAN FY 2024

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Activity/Project)
					Advertisement/Posting of IB/RE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.1.a	Security Services	50212030 00	GAE-GSD	Public Bidding	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 13,000,000.00	P 13,000,000.00	-	Security Services (January - December 2024)
A.1.a	Janitorial Services	50212020 00	GAE-GSD	Public Bidding	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 10,000,000.00	P 10,000,000.00	-	Janitorial Services (January - December 2024)
A.1.a	Fuel, Oil, and Lubricant Expenses	50203050 00	GAE-GSD	Public Bidding	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 5,000,000.00	P 5,000,000.00	-	Fuel with Fleet Card Technology System (January - December 2024)
A.1.a	Rents - Equipment	50298050 04	GAE-GSD	Public Bidding	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 715,500.00	P 715,500.00	-	Storage/Warehousing of DOT Official Records
A.3.d	Other Professional Services	50211990 00	OPMD-MDD	Public Bidding	February 2024	February 2024	March 2024	March 2024	Regular Agency Fund (01000000)	P 4,990,000.00	P 4,990,000.00	-	[ASEAN: Vietnam International Travel Mart (VITM) 2024 and Sales Mission] - B2B Package in Da Nang, Ho Chi Minh City, and Hanoi for 100 per city inclusive of the following: Venue rental, AVP system, interpreters, host, guest speakers, giveaways, roll-up banners and management cost
A.3.d	Other Professional Services	50211990 00	OPMD-MDD	Public Bidding	February 2024	February 2024	April 2024	April 2024	Regular Agency Fund (01000000)	P 2,600,000.00	P 2,600,000.00	-	[ASEAN: Thailand Sales Mission] - B2B Package in Phuket and Bangkok, Thailand inclusive of the following: Venue rental, AVP system, interpreters, host, guest speakers, giveaways, roll-up banners and management cost
A.3.d	Other Professional Services	50211990 00	OPMD-MDD	Public Bidding	February 2024	February 2024	March 2024	March 2024	Regular Agency Fund (01000000)	P 2,690,000.00	P 2,690,000.00	-	[ASEAN: Indonesia Sales Mission and Joint Promotions] - B2B Package in Surabaya and Jakarta, Indonesia inclusive of the following: Venue rental, AVP system, interpreters, host, guest speakers, giveaways, roll-up banners and management cost
A.3.d	Consultancy Services	50211030 02	OPMD-MDD	Public Bidding	April 2024	May 2024	June 2024	June 2024	Regular Agency Fund (01000000)	P 1,805,400.00	P 1,805,400.00	-	[ASEAN: Administrative and Operational Expenses] - Tourism Destination Marketing Company (TDMC) for Thailand
A.3.d	Consultancy Services	50211030 02	OPMD-MDD	Public Bidding	April 2024	May 2024	June 2024	June 2024	Regular Agency Fund (01000000)	P 1,867,100.00	P 1,867,100.00	-	[ASEAN: Administrative and Operational Expenses] - Tourism Destination Marketing Company (TDMC) for Indonesia
A.3.d	Other Professional Services	50211990 00	OPMD-MDD	Public Bidding	June 2024	June 2024	July 2024	July 2024	Regular Agency Fund (01000000)	P 1,500,000.00	P 1,500,000.00	-	[EUROPE: Familiarization Trip for French Travel Agents] - Ground Handling / Tour Operator Services (International and domestic: airfares, accommodation, meals, tours, transportation, travel insurance and hygiene kit)
A.3.d	Other Professional Services	50211990 00	OPMD-MDD	Public Bidding	April 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 1,500,000.00	P 1,500,000.00	-	[EUROPE: Familiarization Trip for French Media (Journalists, Press, Bloggers, Etc.)] - Ground Handling / Tour Operator Services (International and domestic: airfares, accommodation, meals, tours, transportation, travel insurance and hygiene kit)
A.3.a	Other Professional Services	50211990 00	OTDPRM	Public Bidding	April 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 2,608,374.00	P 2,608,374.00	-	[PFICD] Tour Operator (airfares and insurance) for the PDJT's hosting of the PATA International Conference on Women in Travel
A.3.a	Consultancy Services	50211030 02	OTDPRM	Public Bidding	January 2024	February 2024	March 2024	March 2024	Regular Agency Fund (01000000)	P 2,300,000.00	P 2,300,000.00	-	[TDFD] Consultancy Services for the Development of Monitoring and Evaluation Framework of the NIDP 2023-2028
A.3.a	Semi-Expendable - ICT Equipment	50203210 03	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 27,542,000.00	-	P 27,542,000.00	[Office Productivity] - Desktop - Graphics Desktop - Office Desktop - Laptop - Graphics Laptop - Office Laptop - ID Printer - Video Wall - Projector - Photocopier - Printer Plotter - Camera - Drone

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A.3.a	Semi-Expendable - ICT Equipment	50203210 03	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 93,902,768.00		P 93,902,768.00	<ul style="list-style-type: none"> [Upgrade Core Infrastructure and Regional Micro Data Center For Business Continuity and Disaster Recovery Phase 2] ICT Hardware (Core Infrastructure and Regional Micro Data Center for Business Continuity Phase 2) - Core Network Switch - Management Network Switch with UPS - Firewall - Core Server - SAN Switch - SAN Storage - Load Balancer ICT Hardware (Core Infrastructure and Regional Micro Data Center for Business Continuity Phase 2) - Application Server ICT Software (Core Infrastructure and Regional Micro Data Center for Business Continuity Phase 2) - Core Management ICT Software (Application Platform and Regional Micro Data Center for Business Continuity Phase 2) - Database
A.3.a	Semi-Expendable - ICT Equipment	50203210 03	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 58,840,683.00		P 58,840,683.00	<ul style="list-style-type: none"> [Network Core Infrastructure Upgrade For Business Continuity] ICT Hardware (Network Server Core Infrastructure) - Network Storage Switch - Network Storage Server - Network DHCP and DNS Server - UPS ICT Hardware (Network core Infrastructure) - Network Core Switch - Load Balancer - Next-Generation Firewall - Network Wi-Fi Mesh Controller ICT Hardware (Branch Infrastructure) - Network Switch Non-POE - Network Switch POE - Access point ICT Software (Network Core Infrastructure) - Core Management ICT Software (Branch Application Infrastructure) - Security and Management Application
A.3.a	ICT Software Subscription	50299070 01	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 24,000,000.00		P 24,000,000.00	<ul style="list-style-type: none"> [Tourism Information System with Data Visualization Phase 1] - Arrival/Departure Card and Geo-Map - Market Assessment for Tourism Attraction - Meetings, Incentives, Convention, and Exhibition
A.3.a	ICT Software Subscription	50299070 01	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 42,000,000.00		P 42,000,000.00	<ul style="list-style-type: none"> [Financial and Administrative Support System Harmonization] - Human Resource Information System Phase 2 - Planning System - Financial Management System
A.3.a	ICT Software Subscription	50299070 01	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 5,410,000.00	P 5,410,000.00		<ul style="list-style-type: none"> [Office Productivity] ICT Subscription - Zoom Professional - Zoom Large Meeting - Zoom Webinar - System Maintenance
A.3.a	ICT Software Subscription	50299070 01	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 3,106,000.00	P 3,106,000.00		<ul style="list-style-type: none"> [Office Productivity] ICT Software - Microsoft Office VLK
A.3.a	Telephone Expenses	50205020 00	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 14,500,000.00	P 14,500,000.00		<ul style="list-style-type: none"> [Office Productivity] Communication Expenses - Hotline
A.3.a	Internet Subscription	60205030 00	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 12,000,000.00	P 12,000,000.00		<ul style="list-style-type: none"> [Regular and Re-occurring Projects] - Internet Subscription with Co-Location
A.3.a	ICT Software Subscription	50299070 01	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 25,791,000.00	P 25,791,000.00		<ul style="list-style-type: none"> [Regular and Re-occurring Projects] ICT Software - Tourism Portal - Investment Portal - Amazon Web Services

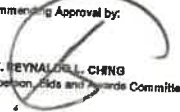
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A.3.a	ICT Software Subscription	50299070 01	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 35,748,600.00	P 35,746,600.00	-	[Regular and Re-occurring Projects] ICT Subscription - GIS Subscription - Paper License Anti-virus - Paper License Firewall - Data Center Service - Network Printing Services
A.3.a	Website Maintenance	50299990 01	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 3,900,000.00	P 3,900,000.00	-	[Regular and Re-occurring Projects] - Secondary Internet Line
A.3.a	Semi-Expendable - ICT Equipment	50203210 03	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 1,230,000.00	P 1,230,000.00	-	[Regular and Re-occurring Projects] - Tablets / Mobile Phone - OSO NV116SSD 2.5" - USB Drive 64GB - Power Supply Units (PSU) - Router / Mesh - Access point - Network Switch - Network Test Kit - Ink bottle - Teleprinter - UTP Cable Cat5e / Cat6 - Crimper - RJ45 - RJ45 Boots - UTP Patch cables
A.3.a	ICT Software Subscription	50299070 01	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 15,000,000.00	P 15,000,000.00	-	[Upgrade Core Infrastructure And Regional Micro Data Center For Business Continuity And Disaster Recovery Phase 2] - ICT Subscription - Creative Subscription
A.3.a	Communication Networks	5060403006	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 3,000,000.00	P 3,000,000.00	-	[Upgrade Core Infrastructure And Regional Micro Data Center For Business Continuity And Disaster Recovery Phase 2] Professional Services
A.3.a	Communication Networks	5060403006	OTDPRM	Public Bidding	March 2024	April 2024	May 2024	May 2024	Regular Agency Fund (01000000)	P 12,071,851.00	P 12,071,851.00	-	[Network Core Infrastructure Upgrade for Business Continuity] Professional Services
A.1.a	Office Supplies Expenses	50203010 02	AS-PMD, IAS, OPAA, OSEC, OUSEC-TRCRG	Shopping - Ordinary	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Regular Agency Fund (01000000)	P 367,728.75	P 367,728.75	-	Office Supplies Expense for Various DOT Offices
A.1.a	Semi-Expendable - Office Equipment	50203210 02	AS-OD, AS-PMD, FMS, IAS	Shopping - Ordinary	February 2024	February 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 325,278.84	P 325,278.84	-	Semi-Expendable - Office Equipment for Various DOT Offices
A.1.a A.1.b A.2.a A.2.b A.2.c A.3.b A.3.c.1 A.3.c.2 A.3.d	Office Supplies Expenses	50203010 02	AS-HRD, AS-PMD, FMS, IAS, LAS, LLU, OASEC-AF, OASEC-TRCRG, OPAA, OPMD, OSEC, OUSEC-TRCRG, OTSR-EDD, OUSEC-FCJ, OUSEC-TD, OUSEC-TRCRG, PS, TDG, OUSEC-AF, AS-OD, AS-OSD, OSEC-USEC MPVA, OIMD, COA	Negotiated Procurement - Agency to Agency (Sec. 53.5)	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Regular Agency Fund (01000000)	P 6,948,987.06	P 6,948,987.06	-	Office Supplies Expenses available at PS-DBM for Various DOT Offices
A.3.a	Representation Expenses	50299030 00	OTDPRM	Negotiated Procurement - Agency to Agency (Sec. 53.5)	March 2024	March 2024	April 2024	April 2024	Regular Agency Fund (01000000)	P 550,000.00	P 550,000.00	-	Lease of Venue and Meals for the conduct of the Tourism Coordinating Council (TCC) Meeting and Budget Convergence Meeting
A.3.c.1	Cable, Satellite, Telegraph and Radio Expenses	50206040 00	OUSEC-TRCRG	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.8)	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 12,000.00	P 12,000.00	-	12 month Cable Channel Subscription
A.1.a A.2.a A.3.a	Library and Other Reading Materials Subscription Expenses	50299070 04	FMS, OASEC-AF, OASEC-IMC, OASEC-TD, OPAA, OSEC-USEC FCJ, OTDPRM	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.8)	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Regular Agency Fund (01000000)	P 195,000.00	P 195,000.00	-	Magazine and Newspaper Subscription of Various DOT Offices
A.1.a	Printing and Publication Expenses	50299020 00	AS-PMD	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.8)	November - December 2024	November - December 2024	November - December 2024	November - December 2024	Regular Agency Fund (01000000)	P 30,000.00	P 30,000.00	-	Newspaper Publication of Post Contract Award Declarations for Various DOT-Procurement Projects
A.1.a	Furniture and Fixtures	50203220 01	OSEC	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Regular Agency Fund (01000000)	P 1,000,000.00	P 1,000,000.00	-	4 units Workspace Station for the Office of the Secretary
A.2.b	Legal Services	50211010 00	LAS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 220,000.00	P 220,000.00	-	Engagement of Commissioned Notary Public - one year service
A.1.a	Other General Services	50212990 09	GAE-GSD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 180,000.00	P 180,000.00	-	Refilling of Fire Extinguishers and Post Control Services

A.1.a A.2.a A.2.b A.2.c A.3.a A.3.c.2 A.3.d	Other Professional Services	50211990 00	AS-PMD, LAS, OPAA, OPMD, MDO, OBC, OSEC, OTDPRM, OTSR-PIED	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Regular Agency Fund (01000000)	P 17,329,405.88	P 17,329,405.88	-	Other Professional Services Expenses for Various DOT Offices
A.1.a A.2.a A.2.c A.3.a A.3.c.1	Other Supplies and Materials Expenses	50201990 00	GAE-TDD, OASEC-AF, OASEC-BMC, OPAA, OGC, OSEC, OSEC-USEC FCJ, OTDPRM, OTSR-DO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Regular Agency Fund (01000000)	P 7,676,534.86	P 7,676,534.86	-	Other Supplies and Materials Expenses for Various DOT Offices
A.1.e	Rents - Equipment	50299060 04	GAE-GSD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 400,000.00	P 400,000.00	-	Air Conditioning Units (ACU) General Cleaning and Preventive Maintenance Services (February - December 2024)
A.3.a	Rents - Motor Vehicles	50299060 03	OTDPRM	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January - February 2024	January - February 2024	January - February 2024	January - February 2024	Regular Agency Fund (01000000)	P 363,590.00	P 363,590.00	-	Vehicle Rental for OTDPRM projects
A.1.a A.2.a A.2.c A.3.c.1	Repair and Maintenance - Motor Vehicles	50213060 01	GAE-GSD, OASEC-AF, OASEC-BMC, OASEC-TD, OASEC-TRCRG, OPAA, OGC, OSEC, OSEC-USEC FCJ, OSEC-USEC MPVA, OTSR-DO, OUSEC-TRCRG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January - February 2024	January - February 2024	January - February 2024	January - February 2024	Regular Agency Fund (01000000)	P 3,065,000.00	P 3,065,000.00	-	Vehicle Repair and Maintenance for Various DOT Offices
A.3.c.1	Repair and Maintenance - Semi-Expendable Office Equipment	50213210 02	OUSEC-TRCRG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January - February 2024	January - February 2024	January - February 2024	January - February 2024	Regular Agency Fund (01000000)	P 10,000.00	P 10,000.00	-	Office Equipment Repair and Maintenance for OUSEC-TRCRG
A.1.a	Repairs and Maintenance - Buildings and Other Structures	50213040 01	GAE-GSD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 150,000.00	P 150,000.00	-	Repair and Maintenance - Building (January - December 2024)
A.1.a	Repairs and Maintenance - Furniture and Fixtures	50213070 00	GAE-GSD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 150,000.00	P 150,000.00	-	Repair and Maintenance - Furniture and Fixtures (January - December 2024)
A.1.a	Repairs and Maintenance - Machinery and Equipment	50213060 02	GAE-GSD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 150,000.00	P 150,000.00	-	Repair and Maintenance - Office Equipment (January - December 2024)
A.1.a A.3.a	Representation Expenses	50299030 00	AS-DO, AS-PMD, FMS, GAE-TDD, IAS, LAS, OASEC-AF, OASEC-BMC, OSEC-USEC MPVA, OTDPRM, OUSEC-AF	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Regular Agency Fund (01000000)	P 2,067,450.73	P 2,067,450.73	-	Representative Expenses for Various DOT Offices
A.1.a A.2.a A.2.c.1 A.3.d	Traveling Expenses-Foreign	50201020 00	IAS, OASEC-AF, OASEC-BMC, OASEC-TD, OASEC-TRCRG, OPAA, OPMD, MDO, OBC, OSEC-USEC FCJ, OSEC-USEC MPVA, OTDPRM, OTSR-DO, OUSEC-AF, OUSEC-TRCRG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Regular Agency Fund (01000000)	P 13,528,296.66	P 13,528,296.66	-	Foreign Airfare Expense for Various DOT Offices
A.1.a	Water Expenses	50204010 00	GAE-GSD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January 2024	January 2024	February 2024	February 2024	Regular Agency Fund (01000000)	P 700,000.00	P 700,000.00	-	Drinking Water with free use of Hot and Cold Water Dispenser (February - December 2024)
A.1.a A.3.a	Representation Expenses	50299030 00	GAE-TDD, OSEC, OTDPRM	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Regular Agency Fund (01000000)	P 6,554,402.00	P 6,554,402.00	-	Venue Lease for Various DOT Offices
A.1.a A.3.c.1	ICT Software Subscription	50299070 01	FMS, OSEC-USEC MPVA, OUSEC-TRCRG	Direct Retail Purchase of PCL and Airline Tickets (Sec. 53.14)	January - July 2024	January - July 2024	January - July 2024	January - July 2024	Regular Agency Fund (01000000)	P 50,000.00	P 50,000.00	-	Online Conference Subscription for Various DOT Offices
A.1.a A.1.f A.3.c.1 A.3.d	Traveling Expenses-Foreign	50201020 00	AS-HRD, LAS, OASEC-AF, OPMD-MDO, OUSEC-TRCRG	Direct Retail Purchase of PCL and Airline Tickets (Sec. 53.14)	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Regular Agency Fund (01000000)	P 687,449.70	P 687,449.70	-	Foreign Airfare Expenses for Various DOT Offices


A.1.a A.2.a A.2.b A.3.a A.3.a.1 A.3.a.2 A.3.d	Traveling Expenses-Local	50201010 00	AS-OO, AS-FMD, FMS, IAS, LAS, OASEC-AF, OASEC-BMC, OASEC-RMS, OASEC-TD, OASEC-TRCRG, OPAA, OFMD, PPDO, DSC, OSEC, OSEC, USEC FCJ, OSE, USEC MPVA, OTSPRM, OTR- OO, OTR-PIED, OUSEC-AF, OUSEC-TRCRG, PS	Direct Retail Purchase of PCL and Airline Tickets (Sec. 53.14)	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Regular Agency Fund (01000000)	P 10,875,913.49	P 10,875,913.49	Local Airfare Expenses for Various DOT Offices
										TOTAL MODE	P 268,023,237.58	
										TOTAL OOI	P 244,385,462.00	
										TOTAL AMOUNT	P 608,308,889.58	

Prepared by:

GEN. ALFREDO B. MALDONADO JR.
 Chief, Procurement Management Division

Recommending Approval by:

ATTY. REYNALDO L. CHING
 Chairperson, Bids and Awards Committee

Reviewed and Certified Appropriate Funds Available:

JOSEPHINE G. ANDAYA
 Chief, Budget Division

[] Approved / [] Disapproved

ATTY. MAE ELAINE T. BATHIAN
 Undersecretary, Legal and Special Concerns, and Chief-of-Staff
 (Pursuant to the Department Order 2021-007)
