



DOT NATIONAL CAPITAL REGION (NCR)
BIDS AND AWARDS COMMITTEE

BAC Resolution Recommending the Use of Negotiated Procurement-Small Value Procurement as an Alternative Method of Procurement, Declaring the Lowest Calculated and Responsive Quotation and Recommending Award to One Star Enterprise

Resolution No. 2024-022

WHEREAS, the Department of Tourism National Capital Region (DOT NCR) Tourism Development Division (TDD) through the General Services/Procurement Unit, posted the Request for Quotation (RFQ) for Procurement of Customized Coffee Passports for the DOT-NCR's Participation to the Manila Coffee Festival in the PhilGEPS website and DOT website continuously for at least three (3) calendar days, starting on 07 March 2024, and the deadline for the submission of quotations was set on 12 March 2024. A copy of the PhilGEPS and DOT Website posting is hereto attached, and made an integral part hereof;

WHEREAS, the Approved Budget for the Contract (ABC) is **Pesos: One Hundred Seventy-five Thousand (PhP 175,000.00):**

WHEREAS, Five (5) known service providers were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotation via personal service and or through courier, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

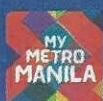
WHEREAS, in response to the said posting and invitation, two (2) prospective bidder submitted its quotation within the set deadline for the submission of quotations on 12 March 2024, to wit:

Name of Bidder	Bid Price (As Read)	Findings
One Star Enterprise	PhP 157,500.00	Eligible
VJ Graphic Arts, Inc.	PhP 158,500.00	Eligible

WHEREAS, the detailed evaluation resulted in the following:

Name of Bidder	Bid Amount (As Evaluated)	Findings
One Star Enterprise	PhP 157,500.00	Lowest Calculated and Responsive Quotation

WHEREAS, upon due evaluation and careful examination of the quotation submitted, One Star Enterprise has the Lowest Calculated and Responsive Quotation, and has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference. A copy of the Abstract of Quotation and the submitted quotation are hereto attached respectively, and are made integral parts hereof.



NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT- NCR Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

- a) To adopt Negotiated Procurement-Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 for the Procurement of Customized Coffee Passports for the DOT-NCR's Participation to the Manila Coffee Festival;
- b) To declare One Star Enterprise, as the **Lowest Calculated and Responsive Quotation** and to award the contract for Procurement of Customized Coffee Passports for the DOT-NCR's Participation to the Manila Coffee Festival in the amount of Pesos: One Hundred Fifty-seven Thousand Five Hundred (PhP 157,500.00), inclusive of all applicable taxes.
- c) To recommend for the approval of the Regional Director (Head of Procuring Entity) the foregoing findings.

Resolved this 12th day of March 2024 at City of Makati.

Recommending Approval:


VICTORIA MARGARITA V. PAJE
BAC Chairperson


IVANNOVICH T. AGOTE
BAC Vice-Chairperson


MARIA FE E. SANTOS
BAC Member


MARIA VICTORIA S. RODRIGO
BAC Member


MAY M. RAMOS
BAC Member

	APPROVED	DISAPPROVED
 SHARLENE ZABALA-BATIN Regional Director National Capital Region		