

24-00256

**Contract for the Procurement of a Service Provider for the DOT
Communication Response Hotline**

This Contract for the Procurement of a Service Provider for the DOT Communication Response Hotline (Agreement) is made this August 29, 2024, in the City of Makati, by and between:

The **DEPARTMENT OF TOURISM (DOT)**, a government agency with principal office address at the DOT Building, No. 351 Sen. Gil Puyat Avenue, Makati City, Philippines, represented by its **OIC-UNDERSECRETARY VERNA COVAR-BUENSUCESO**, and hereinafter referred to as the "PROCURING ENTITY";

-and-

RGS RECOVERY MANAGEMENT AND COLLECTION SERVICES, INC. a private entity duly organized and existing under the laws of the Philippines, with business address at 4th Floor Anonas LRT City Center, No. 968 Aurora Blvd., Project 4, Quezon City duly authorized and represented herein by its **CHIEF EXECUTIVE OFFICER DAISY M. VEVARAS** and herein referred to as the "SUPPLIER";

WITNESSETH:

WHEREAS, the Procuring Entity invited Bids for certain goods and services, particularly the delivery of a service provider for the DOT Communication Response Hotline with a delivery period of one (1) year to commence on September 02, 2024, and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Twelve Million Three Hundred Twenty-Five Thousand Pesos (PhP12,325,000.00)**, inclusive of applicable taxes (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;

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- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration of the sum of **Twelve Million Three Hundred Twenty-Five Thousand Pesos (PhP12,325,000.00)** inclusive of applicable taxes; or such other sums as may be ascertained, the SUPPLIER agrees to provide services for the delivery of a service provider for the DOT Communication Response Hotline in accordance with its Bid.
4. The PROCURING ENTITY agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

DEPARTMENT OF TOURISM
(Procuring Entity)

**RGS RECOVERY MANAGEMENT AND
COLLECTION SERVICES, INC.**
(Supplier)

By:

By:


VERNA COVAR-BUENSUCESO
OIC-Undersecretary


DAISY M. DEVARAS
Chief Executive Officer

SIGNED IN THE PRESENCE OF:



Certified Funds Available:


ROY V. DANDO
OIC, Accounting Division

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ACKNOWLEDGEMENT

Republic of the Philippines) S.S
Makati

BEFORE ME, a Notary Public, in and for Makati, this 17th day of September 2024, personally appeared:

| Name | Government ID | Date Issued | Place Issued |
|------------------------|---------------------------|-------------|---------------|
| VERNA COVAR-BUENSUCESO | Passport No: 50031870A | 10-13-2023 | DFA MANILA |
| DAISY M. DEVARAS | Passport No: P2479667C | 11-24-2022 | NCR Northeast |

all known to me to be the same persons who executed the foregoing instrument, and they acknowledged the same to be their free and voluntary act and deed and of the entities they represent.

WITNESS MY HAND AND SEAL on this 17th day of September 2024.

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ATTY. AUDELIN A. ZAMORA
Notary Public
Until Dec. 31, 2025
Penthouse, Legal Affairs Service, DOT Bldg.
PTR# 10087400/01-12-2024/Makati City
I&P Lifetime Member#04646/Makati City
Roll# 44115/MCLE# VIII-0002095