

# PURCHASE ORDER

DEPARTMENT OF TOURISM - National Capital Region

<b>Supplier</b>	NCR-24-074	<b>P. O. No.</b>
<b>Address</b>	Unit 501 Richmond Plaza, 21 San Miguel Ave. corner Lourdes St., Ortigas Center, Pasig City	<b>Date</b> September 10, 2024
<b>Telephone</b>	02 - 8687-0129 / 0917-657-4343	<b>Mode of Procurement :</b> NP 53.9 - Small Value Procurement

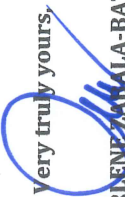
**Gentlemen :**  
Please furnish this office the following articles subject to the terms & conditions contained herein:

<b>Place of Delivery :</b> DOMESTIC & INTERNATIONAL FLIGHT	<b>Delivery Term :</b>
<b>Date of Delivery :</b> September 12 - 23, 2024	<b>Payment Term :</b> Government Procedure

Stock No.	Unit	Quantity	Description	Unit Cost	Amount																				
	LOT	1 (One)	<p><b>AIR, GROUND HANDLER/TOUR OPERATOR</b></p> <p><b>PROJECT NAME: MANILA FOOD AND WINE 2024</b></p> <p><b>I. BRIEF BACKGROUND:</b> The Department of Tourism - National Capital Region, through its Product and Market Development Unit (PMDU) together with Manila Food and Wine Festival team, is in support to the Manila Food &amp; Wine Festival 2024 (MFWF) with the theme, "Transforming Manila's Food Scene: Unleashing Filipino Hospitality Brilliance and Global Excellence in Food, Wine and Spirits".</p> <p><b>III. SCOPE OF WORK / DELIVERABLES</b> Delivery Date : September 12 - 23, 2024</p> <p><b>A. Air Travel for invited Chefs</b></p> <p><b>DOMESTIC</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Cost per way</th> <th>Baggage Allowance</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>September 16, 2024</td> <td>DVO-MNL Php 6,108.00 + 2,443.00 (40%) Php 8,552.00 x 2 tax</td> <td>7 kgs hand carry and 20 kgs check-in luggage allowance</td> <td>Php 17,105.20</td> </tr> <tr> <td>September 23, 2024</td> <td>Php 6,593.00 + 2,637.20 (40%) Php 9,230.20 x 2 tax</td> <td>7 kgs hand carry and 20 kgs check-in luggage allowance</td> <td>Php 18,940.40</td> </tr> </tbody> </table> <p><b>INTERNATIONAL</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Route and cost</th> <th>Baggage Allowance</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>September 12, 2024</td> <td>MIA - 1 STOP - MNL MNL - 1 STOP - MIA Php 88,550.00 + 40% (35,420.00) Overall total travel time must not be 24 hours each way Inclusive of Philippine Travel Tax</td> <td>7 kgs hand carry and at least 2 pc 20 kgs check-in luggage allowance</td> <td>Php 123,970.00</td> </tr> </tbody> </table> <p><b>QUALIFICATION OF THE BIDDER</b></p> <p>A. Must be accredited by the Department of Tourism; B. Must allow flexible rebooking dates for accommodation with minimal fees, if applicable; C. Willing to provide services on send-bill arrangement</p> <p style="text-align: center;"><b>APPROVED BUDGET FOR THE CONTRACT (ABC)</b> <b>( P159,715.60 )</b></p> <p><b>PESOS : ONE HUNDRED FIFTY-NINE THOUSAND SEVEN HUNDRED FIFTEEN AND 60/100 ONLY</b> <i>* inclusive of all applicable taxes, EVAT/VAT/government taxes/ service charge/and other applicable taxes and charges</i> Net upon completion of the contract. All expenses are agreed upon Government procedure and subject to appropriate government taxes.</p> <p style="text-align: center;">-----nothing follows-----</p>	Date	Cost per way	Baggage Allowance	Total	September 16, 2024	DVO-MNL Php 6,108.00 + 2,443.00 (40%) Php 8,552.00 x 2 tax	7 kgs hand carry and 20 kgs check-in luggage allowance	Php 17,105.20	September 23, 2024	Php 6,593.00 + 2,637.20 (40%) Php 9,230.20 x 2 tax	7 kgs hand carry and 20 kgs check-in luggage allowance	Php 18,940.40	Date	Route and cost	Baggage Allowance	Total	September 12, 2024	MIA - 1 STOP - MNL MNL - 1 STOP - MIA Php 88,550.00 + 40% (35,420.00) Overall total travel time must not be 24 hours each way Inclusive of Philippine Travel Tax	7 kgs hand carry and at least 2 pc 20 kgs check-in luggage allowance	Php 123,970.00		149,800.00
Date	Cost per way	Baggage Allowance	Total																						
September 16, 2024	DVO-MNL Php 6,108.00 + 2,443.00 (40%) Php 8,552.00 x 2 tax	7 kgs hand carry and 20 kgs check-in luggage allowance	Php 17,105.20																						
September 23, 2024	Php 6,593.00 + 2,637.20 (40%) Php 9,230.20 x 2 tax	7 kgs hand carry and 20 kgs check-in luggage allowance	Php 18,940.40																						
Date	Route and cost	Baggage Allowance	Total																						
September 12, 2024	MIA - 1 STOP - MNL MNL - 1 STOP - MIA Php 88,550.00 + 40% (35,420.00) Overall total travel time must not be 24 hours each way Inclusive of Philippine Travel Tax	7 kgs hand carry and at least 2 pc 20 kgs check-in luggage allowance	Php 123,970.00																						

**(Total Amount in Words)**  
**Pesos : ONE HUNDRED FORTY-NINE THOUSAND EIGHT HUNDRED ONLY**  
*(inclusive of all applicable government taxes)*

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

**Conforme :** PLACIDA S. FANSTINO Very truly yours,  
  
SHARLENE MARALALA-BATIN  
Regional Director, NCR Regional Office

**Funds Available :** 9/10/24 Amount : P 149,800.00  
Signature over printed name MARIA VICTORIA S. RODRIGO ALOBS No. 24-07-0417  
Date 9/10/24 Acting Accountant