



DOT NATIONAL CAPITAL REGION (NCR)
BIDS AND AWARDS COMMITTEE

BAC Resolution Recommending the Use of Negotiated Procurement-Small Value Procurement as an Alternative Method of Procurement, Declaring the Single Calculated and Responsive Quotation and Recommending Award to EAS- ELLENS Travel and Tours for the Airline Tickets (Tour Operator) for the DOT-NCR's participation to TPB Travel fair in General Santos City

Resolution No. 2024-082

WHEREAS, the Department of Tourism National Capital Region (DOT NCR) Tourism Regulation Division (TDD) through the General Services/Procurement Unit, posted the Request for Quotation (RFQ) for Airline Tickets (Tour Operator) for the DOT-NCR's Participation to TPB Travel Fair in General Santos City in PhilGEPS and DOT website continuously for at least three (3) calendar days, starting on 14 August 2024, and the deadline for the submission of quotations was set on 19 August 2024. And a copy of PhilGEPS and DOT Website posting is hereto attached, and made an integral part hereof;

WHEREAS, the Approved Budget for the Contract (ABC) is **Pesos: Seventy Thousand Two and 80/100 only (PhP 70,002.80)**:

WHEREAS, forty-five (45) known service providers were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotation via personal service and or through courier, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

WHEREAS, in response to the said posting and invitation, only one (1) prospective bidder submitted its quotation within the set deadline for the submission of quotations on 19 August 2024, to wit:

Name of Bidder	Bid Price (As Read)	Findings
EAS-Ellens Travel and Tours	PhP62,000.00	Eligible

WHEREAS, the detailed evaluation resulted in the following:

Name of Bidder	Bid Amount (As Evaluated)	Findings
EAS-Ellens Travel and Tours	PhP62,000.00	Single Calculated and Responsive Quotation

WHEREAS, upon due evaluation and careful examination of the quotation submitted, EAS Ellens Travel and Tours was the Single Calculated and Responsive Quotation, and has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference. A copy of the Abstract of Quotation and the submitted quotation are hereto attached respectively, and are made integral parts hereof.



NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT-NCR Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

- a) To adopt Negotiated Procurement-Small Value Procurement under Section 53.9 of the revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 for the Airline Tickets (Tour Operator) for the DOT-NCR’s Participation to TPB Fair in General Santos City;
- b) To declare **EAS-Ellens Travel and Tours**, as the **Single Calculated and Responsive Quotation** and to award the contract for the Airline (Tickets (Tour Operator) for the DOT-NCR’s Participation to TPB Fair in General Santos City in the amount of Pesos: Sixty-Two Thousand (Php62,000.00), inclusive of all applicable taxes.
- c) To recommend for the approval of the Regional Director (Head of Procuring Entity) the foregoing findings.

Resolved this 19th day of August 2024 at City of Makati.

Recommending Approval:

 IVANNOVICH T. AGOTE BAC Vice-Chairperson	 VICTORIA MARGARITA V. PAJE BAC Chairperson	 MARIA FE E. SANTOS BAC Member
 MARIA VICTORIA S. RODRIGO BAC Member	 MAY M. RAMOS BAC Member	

	APPROVED		DISAPPROVED
SHARLENE ZABALA-BATIN Regional Director National Capital Region			