

PURCHASE ORDER

DEPARTMENT OF TOURISM - National Capital Region

Supplier	EAS-ELLENS TRAVEL AND TOURS	P. O. No. NCR-24-076-A
Address	84 Magbanua Road 2, San Pedro Puerto Princesa City, Palawan	Date September 17, 2024
Telephone	0917-360-8613 / 0928-500-2126	Mode of Procurement: NP 53.9 - Small Value Procurement

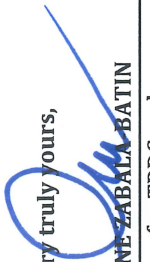
Gentlemen :


Please furnish this office the following articles subject to the terms & conditions contained herein:


Place of Delivery :	General Santos City, South Cotabato	Delivery Term : Seven (7) days
Date of Delivery :	September 24-30, 2024	Payment Term : Government Procedure


Stock No.	Unit	Quantity	Description	Unit Cost	Amount												
	LOT	1 (One)	<p style="text-align: center;">AIR, GROUND HANDLER/TOUR OPERATOR</p> <p>PROJECT NAME: TOURISM MARKETING EDUCATIONAL SEMINAR 2024</p> <p>I. BRIEF BACKGROUND: The Tourism Promotions Board will be conducting the Tourism Marketing Seminar (TMES) with the theme 'CONNECTTOUR Bridging B2B AND B2C Marketing for Regional Tourism' maximizing the tourism officer's presence in the trade show/fairs. The program will include a 2-day seminar and a 3-day participation during the 13th Regional Travel Fair (RTF) on 24-30 September in General Santos City, South Cotabato. By the end of the program, seventeen (17) Best Destination Presenters will be chosen to join the TPB in the 14th Regional Travel Fair on 17-21 October 2024 in Roxas City, Capiz.</p> <p>II. OBJECTIVES: The activity is seen to achieve the following objectives: 1. To promote gastronomic treasures of Metro Manila to local and international delegates of the UN Tourism Forum; 2. Support the initiative of the Tourism Promotions Board in capacitating the participating locals in the Marketing Seminar; 3. To familiarize the region's tourism stakeholders with our regional products.</p> <p>III. SCOPE OF WORK / SPECIFICATIONS :</p> <p>Date of Engagement : Implementation Date : September 24-30, 2024 Area : General Santos City, South Cotabato</p> <p>A. Air Travel for DOT-NCR Staff Air travel for the following dates and details:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Cost per way</th> <th>Baggage Allowance</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>September 24, 2024</td> <td>MNL - GES Php 6,149.00/way + 40% surcharge (2,459.60) x 2 bax</td> <td>7 kgs hand carry and 20 kgs check- in luggage allowance</td> <td>Php17,217.20</td> </tr> <tr> <td>September 30, 2024</td> <td>GES - MNL Php 6,604.00/way + 40% surcharge (2,614.60) x 2 bax</td> <td>7 kgs hand carry and 20 kgs check- in luggage allowance</td> <td>Php18,491.20</td> </tr> </tbody> </table> <p style="text-align: center;">APPROVED BUDGET FOR THE CONTRACT (ABC) (Php 35,708.40) PESOS : THIRTY-FIVE THOUSAND SEVEN HUNDRED EIGHT AND 40/100 ONLY <small>*inclusive of all applicable taxes, EVAT/VAT/government taxes/ service charge/and other applicable taxes and charges net upon completion of the project and delivery of all requirements as agreed upon. Government procedure and subject to appropriate government taxes.</small></p> <p style="text-align: center;">-----nothing follows-----</p>	Date	Cost per way	Baggage Allowance	Total	September 24, 2024	MNL - GES Php 6,149.00/way + 40% surcharge (2,459.60) x 2 bax	7 kgs hand carry and 20 kgs check- in luggage allowance	Php17,217.20	September 30, 2024	GES - MNL Php 6,604.00/way + 40% surcharge (2,614.60) x 2 bax	7 kgs hand carry and 20 kgs check- in luggage allowance	Php18,491.20		35,000.00
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(Total Amount in Words)			Pesos : THIRTY-FIVE THOUSAND ONLY <i>(inclusive of all applicable government taxes)</i>		35,000.00												

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

SHARLENE ZABALA-BATIN
Assistant Secretary for TRDG and concurrent
Regional Director, DOT-NCR

Conforme: 
Signature over printed name
9/23/24
Date

Funds Available: 
MARIA VICTORIA S. RODRIGO
Acting Accountant

Amount: 
24-10-0456
ALOBS No.