



DOT NATIONAL CAPITAL REGION (NCR)
BIDS AND AWARDS COMMITTEE

BAC Resolution Recommending the Use of Negotiated Procurement-Small Value Procurement as an Alternative Method of Procurement, Declaring the Single Calculated and Responsive Quotation and Recommending Award to Atrium Travel and Tours for the Ground Handling Services/Tour Operator for the North Luzon Travel Expo 2024

Resolution No. 2024-107

WHEREAS, the Department of Tourism National Capital Region (DOT NCR) Tourism Development Division (TDD) through the General Services/Procurement Unit, posted the Request for Quotation (RFQ) for Procurement of Ground Handling Services/Tour Operator for the North Luzon Travel Expo 2024 in DOT website continuously for at least three (3) calendar days, starting on 14 October 2024, and the deadline for the submission of quotations was set on 17 October 2024. And a copy of PhilGEPS and DOT Website posting is hereto attached, and made an integral part hereof;

WHEREAS, the Approved Budget for the Contract (ABC) is **Pesos: Two Hundred Twelve Thousand and One Hundred only (PHP 212,100.00)**:

WHEREAS, nine (9) known service providers were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotation via personal service and or through courier, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

WHEREAS, in response to the said posting and invitation, only one (1) prospective bidder submitted its quotation within the set deadline for the submission of quotations on 17 October 2024, to wit:

Name of Bidder	Bid Price (As Read)	Findings
Atrium Travel and Tours	PhP210,000.00	Eligible

WHEREAS, the detailed evaluation resulted in the following:

Name of Bidder	Bid Amount (As Evaluated)	Findings
Atrium Travel and Tours	PhP210,000.00	Single Calculated and Responsive Quotation

WHEREAS, upon due evaluation and careful examination of the quotation submitted, **Atrium Travel and Tours** was the **Single Calculated and Responsive Quotation**, and has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference. A copy of the Abstract of Quotation and the submitted quotation are hereto attached respectively, and are made integral parts hereof.

NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT- NCR Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

- a) To adopt Negotiated Procurement-Small Value Procurement under Section 53.9 of the revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 for the Ground Handling Services/Tour Operator for the North Luzon Travel Expo 2024;
- b) To declare **Atrium Travel and Tours**, as the **Single Calculated and Responsive Quotation** and to award the contract for Ground Handling Services/ Tour Operator for the North Luzon Travel Expo 2024 in the amount of Pesos: **Two Hundred Ten Thousand (Php210,000.00)**, inclusive of all applicable taxes.
- c) To recommend for the approval of the Regional Director (Head of Procuring Entity) the foregoing findings.

Resolved this 17th day of October 2024 at City of Makati.

Recommending Approval:


IVANNOVICH T. AGOTE
BAC Vice-Chairperson


VICTORIA MARGARITA V. PAJE
BAC Chairperson


MAY M. RAMOS
BAC Member


MARIA FE E. SANTOS
BAC Member


MARIA VICTORIA S. RODRIGO
BAC Member

	APPROVED	DISAPPROVED
 SHARLENE ZABALA-BATIN Assistant Secretary for TDRG and concurrent Regional Director for DOT-NCR		