



**SUPPLEMENTAL/BID BULLETIN NO. 1**

**Procurement of CY 2024 DOT Vaccination Program for Officials and Employees in the Central Office (Anti-Flu and Anti-Pneumonia Vaccines) (DOT BAC-IB No. 2024-008)**

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on 23 April 2024 for the above-mentioned project.

**I. Amendments to Bidding Documents**

**Under Section VI. Schedule of Requirements:**

From				To			
Item Number	Description	Quantity	Delivered, Weeks/Months	Item Number	Description	Quantity	Delivered, Weeks/Months
Lot 1	Anti-Flu Vaccines	436 pax	Fifteen (15) calendar days upon receipt of the Notice to Proceed	Lot 1	Anti-Flu Vaccines <i>Quadrivalent Influenza Vaccine</i>	436 pax	Fifteen (15) calendar days upon receipt of the Notice to Proceed
Lot 2	Anti-Pneumonia Vaccines	133 pax	Fifteen (15) calendar days upon receipt of the Notice to Proceed	Lot 2	Anti-Pneumonia Vaccines <i>a) Pneumococcal Conjugate Vaccine 13-Valent (Adsorbed)</i> <i>b) Pneumococcal Polysaccharide Vaccine (PPSV23)</i>	133 pax  303 pax	Fifteen (15) calendar days upon receipt of the Notice to Proceed

**Under Section VII. Technical Specifications**

From	To
<p><b>II. DELIVERABLES</b></p> <p>1. The Service Provider must ensure the provision of at least 2-3 Licensed Nurses/Medical Technologists, 1 Physician, and 1 Receptionist who shall administer the vaccination at the DOT- Makati Office;</p> <p>2. xxx</p> <p>3. The Service Provider must submit the list of the medical team together with the photocopies of their PRC licenses and DOH certificates to the DOT at least five (5) days before the administration of vaccines;</p> <p>4. xxx</p> <p>5. xxx</p> <p>6. xxx</p> <p>7. xxx</p> <p>8. xxx</p> <p>9. xxx</p> <p>10. xxx</p> <p>11. xxx</p> <p>12. xxx</p>	<p><b>II. DELIVERABLES</b></p> <p>1. The Service Provider must ensure the provision of <b>one (1) team per lot, composed of but not limited to the following:</b></p> <ul style="list-style-type: none"> <li>▪ 2-3 Licensed Nurses/Medical Technologists</li> <li>▪ 1 Physician</li> <li>▪ 1 Receptionist who shall administer the vaccination at the DOT- Makati Office;</li> </ul> <p>2. xxx</p> <p>3. The Service Provider must submit the list of the medical team together with the photocopies of their <b>PRC licenses and DOH certificates</b> to the DOT at least five (5) days before the administration of vaccines;</p> <p>4. xxx</p> <p><b>Note: Number of vaccines per day may be changed subject to the turn-out of employees who availed on the preceding day provided that the number of vaccines administered does not exceed the total number of required vaccines.</b></p> <p>5. xxx</p> <p>6. xxx</p> <p>7. xxx</p> <p>8. xxx</p> <p>9. xxx</p> <p>10. xxx</p> <p>11. xxx</p> <p>12. xxx</p>
	<p><b>IV. HANDLING AND DELIVERY</b></p> <ul style="list-style-type: none"> <li>• <b>The Service Provider must ensure that vaccines are transported and stored according to the manufacturer’s recommended temperature range of +2°C to +8°C until the point of administration (Cold Chain Policy).</b></li> <li>• <b>For employees who are on travel/leave on the scheduled dates, vaccines shall be reserved and delivered prior the</b></li> </ul>

**completion of the project. The DOT Medical Clinic will be responsible for administering the vaccines to the concerned employees.**

**II. Clarification of Bidders**

<b>Queries</b>	<b>Clarification</b>
1. If by lots, how many sets of documents need to be submitted?	<p>1. Two separate sets of bidding documents.</p> <p><i>Section 19.2 of Section II Instruction to Bidders of the Bidding Docs states that: If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by ITB Clause 15 shall be submitted for each lot or item separately.</i></p>
2. Do we need to attach supporting documents for the Statement of all its Ongoing Government and Private Contracts (Annex "A")?	<p>2. There is no need to submit attachments for the Statement of all its Ongoing Government and Private Contracts (Annex A), however during Post-qualification, DOT reserves the right to validate, verify, and ascertain all statements made in the said Statement.</p> <p>On the other hand, prospective bidders are required to attach the supporting documents required for the Single Largest and Completed Contracts (SLCC) (refer to Annex B of the Bidding Documents).</p>

The unamended portion of the bidding documents shall remain the same.

This shall form an integral part of the Bidding Documents.

For the guidance and information of all concerned.



**USEC. FERDINAND C. JUMAPAO**  
DOT-BAC Chairperson

April 29, 2024

