



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10820380
Procuring Entity DEPARTMENT OF TOURISM
Title Invitation to Bid for the Procurement for the Enhancement of Human Resource Information System (HRIS)

Area of Delivery

Solicitation Number:	DOT-BAC-IB NO. 2024-017	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	10
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	8
Category:	Information Technology	Date Published	04/05/2024
Approved Budget for the Contract:	PHP 15,833,623.33	Last Updated / Time	04/05/2024 00:00 AM
Delivery Period:		Closing Date / Time	27/05/2024 09:00 AM
Client Agency:			
Contact Person:	Val Raymund Cristobal Cervantes Administrative Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 vccervantes@tourism.gov.ph		

Description

INVITATION TO BID
 Procurement for the Enhancement of Human Resource Information System (HRIS)
 DOT-BAC-IB NO. 2024-017

1. The Department of Tourism (DOT), through the General Appropriation Act 2024 intends to Fifteen Million Eight Hundred Thirty-Three Thousand Six Hundred Twenty-Three Pesos and 33/100 (PhP15,833,623.33) inclusive of applicable taxes, being the ABC to payments under the contract for "Procurement for the Enhancement of Human Resource Information System (HRIS)". Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The DOT now invites bids for the above Procurement Project. Delivery of the Goods is required four (4) Months upon issuance of Notice to Proceed (NTP). Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No.

5183.

4. Prospective Bidders may obtain further information from the Bids and Awards Committee (BAC) Secretariat through the contact details given below and inspect the Bidding Documents as posted on the websites of the DOT and the Philippine Government Electronic Procurement System (PhilGEPS).

5. A complete set of Bidding Documents may be acquired by interested Bidders from May 04, 2024 to May 26, 2024 (8:00 a.m. to 5:00 p.m.) and May 27, 2024 (until 9:00 a.m.) from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Twenty-Five Thousand Philippine Pesos (PhP25,000.00) OR deposited to:

Account Name Department of Tourism-Regular Trust
 Account Number 00-0-05002-407-4
 Beneficiary's Bank Development Bank of the Philippines (DBP)
 Bank Branch F. Zobel Branch
 Address 809 J.P Rizal corner F. Zobel St., Makati City, Philippines
 (Note: Pls. send copy of the Transaction report or any proof of payment at the email address vccervantes@tourism.gov.ph

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of DOT, provided that bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. The DOT will hold a Pre-Bid Conference on May 13, 2024 at 10:00 a.m. at the 4th Floor, Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Avenue, Makati City, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission on or before May 27, 2024 at 9:00 a.m. only at the office address indicated below. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on May 27, 2024 at 10:00 a.m. at the 4th Floor, Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Avenue, Makati City.

10. All documents shall be current and updated and any missing document in the checklist is a ground for outright rejection of the bid. Bidder shall submit one (1) original and five (5) photocopies of the first and second components of its bid in sealed envelope.

To facilitate the evaluation of the bids, bidders are advised to follow the arrangement in the checklist when placed in an Envelope, with documents bounded, tabbed and labeled accordingly.

11. The DOT reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Mr. GODOFREDO R. MALDONADO, JR.
 Head, DOT-BAC Secretariat
 Procurement Management Division
 4th Floor, DOT Bldg.
 351 Sen. Gil Puyat Ave., Makati City
 Telephone Nos. 8459-5200 to 30 Loc. 425
 Email Address: dot.bac@tourism.gov.ph
 Website Address: www.tourism.gov.ph

13. You may visit the following websites:

For downloading of Bidding Documents: www.tourism.gov.ph /www.philgeps.gov.ph

(Original Signed)

USEC. FERDINAND C. JUMAPAO
 DOT-BAC Chairperson

Pre-bid Conference

Date	Time	Venue
13/05/2024	10:30:00 AM	4th Floor Conference Room, New DOT Bldg., 351 Sen. Gil Puyat Ave., Bel-Air, Makati

Created by Val Raymund Cristobal Cervantes

Date Created 03/05/2024

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