



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TOURISM – XI  
DAVAO CITY

**Section I. Request for Expression of Interest**

**CONSULTANCY SERVICES FOR THE FORMULATION OF A  
REGIONAL TOURISM DEVELOPMENT PLAN FY 2025-2028**

1. The *Department of Tourism (DOT) XI*, through the *2024 General Appropriations Act (GAA)* intends to apply the sum of *Seven Hundred Fifty Thousand Pesos (Php 750,000.00)* being the Approved Budget for the Contract (ABC) to payments under *PR No. 2024-07-189*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *DOT XI* now calls for the submission of eligibility documents for the *Procurement of Consultancy Services for the Formulation of the Regional Tourism Development Plan of Davao Region*. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before *16 August 2024 until 9:00 a.m. only at the Procurement Section, Unit 1-5, Ground Floor, COPE Development Corporation Building 2, C.M Recto St., Davao City*. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from *DOT XI* and inspect the Bidding Documents at the address given below during *8:00 a.m. to 5:00 p.m.*
4. A complete set of Bidding Documents may be acquired by interested bidders on *12 August 2024 from the address below*.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity.

5. The DOT XI – Bids and Awards Committee (BAC) shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of *five (5)* prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

- *Quality of Personnel to be assigned to the project. This criterion covers*

*suitability of key staff to perform the duties of the particular assignments and their general qualifications and competence, including education and training(30%);*

- ***Experience and capability of the consultant.*** *The consultant's experience and capability should include its record in previous engagements and the quality of its performance in similar and other projects. These also include its relationship with previous and current clients, overall current work commitments, the geographical distribution of its current/impending projects, and the level of attention it is going to give to the project in question. In rating a consultant on this criterion, the BAC shall consider both the overall experiences of the firm and the individual experiences of the principal and key staff, including those experiences when the staff were employed by other consultants (30%); and*
- ***Plan of Approach and Methodology in delivering the services required.*** *This criterion should emphasize the clarity, feasibility, innovativeness and comprehensiveness of the plan approach, and the quality of the interpretation of project problems, risks and the suggested solutions. (40%)*

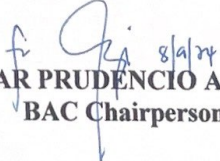
**Passing Rate: 80%**

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the *Quality Based Evaluation (QBE)* procedure. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be for four (4) months from the receipt of the Consultant of the Notice to Proceed;
9. The *DOT XI* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**Mr. BON JOVI A. CABREROS**  
**Head, DOT XI BAC Secretariat**  
**Procurement Unit**  
**Unit 1-5, Ground Floor, COPE Development Corporation**  
**Building 2, CM Recto St., Davao City**  
**Telephone No. 237 9275**  
**Email** *Address:*  
**2021dotxi.procurement@gmail.com**

  
**CAESAR PRUDENCIO A. REGIS**  
**BAC Chairperson**