

## **Bid Notice Abstract**

## **Request for Quotation (RFQ)**

Reference Number	10472607
<b>Procuring Entity</b>	DEPARTMENT OF TOURISM
Title	PROCUREMENT OF INTERNATIONAL AIRLINE TICKET FOR VIENTIANE, LAO PDR ON JANUARY 23-27, 2023 (USEC-TRCRG)

Area of Delivery

Solicitation Number:	2024-01-007	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract:	PHP 76,702.50	Document Request List	0
Delivery Period:			
Client Agency:		Date Published	13/01/2024
Contact Person:	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City	Last Updated / Time	12/01/2024 11:22 AM
	Metro Manila Philippines 1200 63-02-4595200	Closing Date / Time	16/01/2024 10:00 AM

TERMS OF REFERENCE

1. PROJECT: Procurement of Roundtrip International Airline Tickets

2. PURPOSE / OBJECTIVE: To participate in the ASEAN Tourism Forum (ATF) in Vientiane, Lao PDR on 23-27 January 2024.

3. MINIMUM REQUIREMENTS

a. Must be a DOT Accredited Travel and Tours Agency

b. Ticket must be refundable and re-bookable

c. Inclusive of a minimum of 30kgs baggage allowance per passenger

d. Must be exit row window seat. If the preferred seat is unavailable, please coordinate with the Project Officer before issuing.

e. Inclusive of travel insurance

4. SCOPE

Passenger: Tamano, Shahlimar Hofer (Mr)

Flight Details: 23 January 2024 MNL – BKK 13:10 – 15:45 23 January 2024 BKK – VTE 18:30 – 19:45

27 January 2024 VTE – BKK 07:55 – 08:55 27 January 2024 BKK – MNL 13:50 – 18:25

5. PROPOSAL / QUOTATION MUST BE:

a. Inclusive of VAT and other government taxes b. Must agree to Government Procurement and Send Bill Arrangement

6. TOTAL BUDGET: PHP 76,702.50 (all inclusive)

7. PROJECT OFFICER / CONTACT PERSON:
Camille Simpao Senior Administrative Assistant III Office of the Undersecretary – TRCRG +63 2 8459 5200 loc 202 ousec_trcrg@tourism.gov.ph
8. APPROVED BY:
SHAHLIMAR HOFER TAMANO Undersecretary, TRCRG <b>Other Information</b> NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.
ELIGIBILITY REQUIREMENTS:
<ol> <li>Current Mayor's/Business Permit/BIR Certification of Registration (Individual)</li> <li>PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number</li> <li>Latest Annual Income Tax Return (For ABC's above Php500K)</li> <li>Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)</li> <li>Original or certified true copy of duly notarized Omnibus Sworn Statement</li> <li>DOT Accreditation Certificate (valid)</li> </ol>
Kindly submit your quotations together with your eligibility requirements thru email on or before 16 JANUARY 2024 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph. Late and unsigned quotations shall not be accepted.
NOTE: For Land Bank Payment Purposes: Bank Name : Bank Account Number: Account Name : Other Bank has charges:

Created by Clara Cortez Buscano

**Date Created** 12/01/2024

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