



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10574493
Procuring Entity DEPARTMENT OF TOURISM
Title Catering Services for the 11TH Asian Age Group Championships
Area of Delivery

Solicitation Number:	RFQ-NP-SVP 2024-02-0027	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Catering Services	Date Published	20/02/2024
Approved Budget for the Contract:	PHP 180,000.00	Last Updated / Time	20/02/2024 00:00 AM
Delivery Period:		Closing Date / Time	23/02/2024 10:00 AM
Client Agency:			
Contact Person:	MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

BIDDER : Catering/ Events Services
 PROJECT TITLE : 11TH Asian Age Group Championships
 INCLUSIVE DATES : February 25, 2024

I. BACKGROUND

In line with the Department's initiatives to promote and support the sports tourism through 11TH Asian Age Group Championships an event that will bring together elite athletes from across Asia, showcasing their skills in a dynamic array of aquatic disciplines. From the speed and precision of swimming and the artistry of synchronized swimming to the strategic intensity of water polo, the championships promise two weeks of unparalleled sportsmanship and excellence. The Philippine Department of Tourism (PDOT) through the Office of Film and Sports Tourism (OFST) aims to not only promote the sports tourism through the event but also to highlight our cultural heritage and traditions through a vibrant presentation encompassing dance and music during the opening ceremony.

Hence, The Department is currently seeking catering and events management services to curate an exquisite culinary experience for the 11th Asian Age Group Championship Welcome Dinner, highlighting the rich and vibrant flavors of Filipino cuisine.

II. MINIMUM REQUIREMENTS:

- Must be able to provide meals for the welcome dinner for at least 120 pax (VIPs and East Asian Foreign Guest) (Choice of Menu to be discussed);
- Must be willing to set up/ decorate the venue;
- Must be willing to provide services on a send bill arrangement.

III. SCOPE OF WORK DELIVERABLES

- Provision of a delectable Buffet Dinner featuring authentic Filipino and Kapampangan dishes; and
- creation of a table set-up and decoration.

COMPONENTS:

- Meal

Date Type Number of Pax Remarks

February 25, 2024 Buffet Dinner 120 pax (VIPs and Foreign Guests mostly from South East Asia)

*to serve a Filipino and Kapampangan dishes;

*set up: arch for entrance and 2 back drops

*Table set up: Chairs and tables with cover , toppers and ribbon

IV. BUDGET

The total budget for this project is PHP 180,000.00 (ONE HUNDRED EIGHTY THOUSAND PESOS) inclusive of all applicable taxes and should cover all requirements enumerated above. The cost proposal must be submitted with an itemized breakdown. The winning bidder shall be determined based on the proposal, provided that the amount of bid does not exceed the above total budget.

Project expenses to be charged to the FY 2024 WFP - Office of Film and Sports Tourism

V. CONTACT PERSON

Contact Person : PAULA KATRINA I. TABORA- loc 526

Address : Office of Film and Sports Tourism

OSEC

5F The New DOT Building

351 Sen Gil Puyat Avenue

Brgy. Bel Air, 1200 Makati City

Email Address : paulatabora@tourism.gov.ph

Noted by:

ROBERTO P. ALABADO III

Director

Office of Film and Sports Tourism

Other Information

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements to msdante@tourism.gov.ph on or before 23 February 2024 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by MAITA SUMOGAD DANTE

Date Created 19/02/2024

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