



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10574484
Procuring Entity DEPARTMENT OF TOURISM
Title Performers/ Events Management Company for the 11th Asian Age Group Championships
Area of Delivery

Solicitation Number:	RFQ NP-SVP 2024-02-026	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	3
Category:	Events Management	Date Published	20/02/2024
Approved Budget for the Contract:	PHP 246,000.00	Last Updated / Time	20/02/2024 00:00 AM
Delivery Period:		Closing Date / Time	23/02/2024 09:00 AM
Client Agency:			
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph		

Description

MINIMUM REQUIREMENTS:

- Must be possessing the necessary talent and skill relevant to the chosen cultural performances;
- Must be willing to provide an appropriate costumes and props for the performances;
- Must be have a strong commitment to the performance and its cultural significance; and
- Must be flexible and able to adapt to different performance venues, audiences, and conditions;

SCOPE OF WORK DELIVERABLES

- Performance Execution: this includes the successful actual performance execution of the cultural dance performances, music piece, or other forms of cultural expression;
- Committing to be available for the performance date and any related events, including dress rehearsals, sound checks, and promotional appearances.
- Coordination with technical teams of the events to ensure that sound, lighting, and other technical aspects of the performance run smoothly.

COMPONENTS:

A. Cultural Performances

*11TH Asian Age Group Championships during the Welcome Dinner

Date Type Number of Performers Remarks

February 25, 2024 Cultural Performance Megacrew performance with maximum of 20 performers required

*traditional/ cultural performances will be performed during the Welcome Dinner

*Costumes and props for the performances must be provided by the group performers

*inclusive of meals, transportation, props and costumes

BUDGET

The total budget for this project is PHP 246,000.00 (TWO HUNDRED FORTY-SIX THOUSAND PESOS) inclusive of all applicable taxes and should cover all requirements enumerated above. The cost proposal must be submitted with an itemized breakdown. The winning bidder shall be determined based on the proposal, provided that the amount of bid does not exceed the above total budget.

Project expenses to be charged to the FY 2024 WFP - Office of Film and Sports Tourism

Due to the distortion of some formats (e.g. tables) of this file, please refer to the ATTACHED "TECHNICAL SPECIFICATIONS" (as an attachment to this PhilGEPS Notice)

All documents attached and uploaded to this Notice are also available in the DOT's Official Website

<http://tourism.gov.ph/DOTOpenProjectsforBidding.aspx>

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To:
PROCUREMENT MANAGEMENT DIVISION
Department of Tourism
Makati City

with details such as:

Name of the Bidder/Company:
Address of the Bidder/Company:
Title of the Project:
RFQ No. 2024-02-0026

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 23 February 2024 at 9:00 am. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 19/02/2024

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