



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10588485
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF INT'L. AIRLINE TICKETS FOR BERLIN, GERMANY and VIENNA, AUSTRIA ON MARCH 3-8, 2024 (OSEC)

Area of Delivery

Solicitation Number:	2023-02-033	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	23/02/2024
Approved Budget for the Contract:	PHP 461,767.86	Last Updated / Time	23/02/2024 00:00 AM
Delivery Period:		Closing Date / Time	26/02/2024 09:00 AM
Client Agency:			
Contact Person:	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spycb@yahoo.com		

Description

TERMS OF REFERENCE

I. PROJECT TITLE : INTERNATIONALE TOURISMUS BORSE (ITB) BERLIN 2024 AND OFFICIAL VIST AND MEETING WITH H.E. SUSANNE KRAUS-WINKLER, AUSTRIAN STATE SECRETARY

II. VENUE : BERLIN, GERMANY and VIENNA, AUSTRIA

III. SCOPE OF WORK

A. Roundtrip International Air Tickets

- Issuance of roundtrip economy air ticket is subject to DOT clearance upon issuance of approved travel order
- Ticket must be re-bookable and refundable

Passengers:

- 1.) DIRECTOR RONALD P. CONOPIO
- 2.) MR. ALVEN T. TALISIC

Flight Details:

Manila- Berlin- Manila

MARCH 03, 2024 MNL - DOHA 1830H – 2320H

MARCH 04, 2024 DOHA - BER 0235H – 0650H

MARCH 08, 2024 VIE-DOHA 1535H – 2250H

MARCH 09, 2024 DOHA-MNL 0255H –0430H

Requirements:

- 35 kg baggage allowance per pax (MNL-BER)
- plus 7 kilos hand-carry luggage allowance (per pax)
- Baggage must be check through

Flight Details:

Berlin – Vienna, Austria

MARCH 06, 2024 BER - VIE 1315H – 1430H

Requirements:

- 1 piece check-in baggage allowance @ 23 kg per pax (BER-VIE)
- 7 kilos hand-carry luggage allowance (per pax)

B. Health and Travel Insurance (2 pax)

- Personal Accidental Benefit
- Medical and Evacuation Benefit including COVID-19 coverage
- Travel Inconvenience Benefit
- 24-hour Travel Assistance

Passengers:

- 1.) DIRECTOR RONALD P. CONOPIO
- 2.) MR. ALVEN T. TALISIC

IV. BUDGET

Total Budget allocation Four Hundred Sixty-One Thousand Seven Hundred Sixty-Seven and 86/100 Pesos (PHP461,767.86) inclusive of taxes. Full payment shall be made upon completion of the project (send bill arrangement).

V. PROJECT OFFICER

MR. ALVEN T. TALISIC
 Executive Assistant V
 Email Address: alven080190@gmail.com
 Contact No./Tel. No. (02) 459 5200 loc. 602

APPROVED BY:

ATTY. GLENN ALBERT M. OCAMPO
 Head Executive Assistant
 Office of the Secretary

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Current Mayor’s/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs’ Registration Number or Certificate of Platinum Membership in lieu of Mayor’s Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC’s above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC’s above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 26 FEBRUARY 2024 @ 09:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : _____
 Bank Account Number : _____
 Account Name : _____
 Other Bank has charges : _____

Created by Clara Cortez Buscano

Date Created 22/02/2024

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