

Date: December 15, 2023

GENTLEMEN:

**REQUEST FOR QUOTATION**

Kindly quote to us your latest price(s) on the following item(s):

QTY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
		<b>GROUND HANDLING AND TRANSPORT SERVICES</b>	
1 (One)	Lot	<b>PROJECT NAME : RELIGIOUS CELEBRATION OF BLESSED DOM JUSTO UKON TAKAYAMA</b>	
		<p><b>I. BRIEF BACKGROUND:</b></p> <p><i>"Blessed"</i> has a number of meanings depending in part on its pronunciation. The "Blessed" here is used as an adjective and has two syllables, is pronounced "bless-ed", and means "Holy". And it refers to <i>"Blessed Dom Justo Ukon Takayama"</i> who is one step away to sainthood. "Blessed" is a title bestowed on a person who has been beatified and accorded limited liturgical veneration.</p> <p>The beatification of Justo Ukon Takayama on 7 February 2017 in Osaka, Japan necessitates a special remembrance of Takayama's special bond with the Jesuits in the Philippines. In 1614, when news of persecution launched by Shogun Tokugawa Ieyasu in Japan had reached Manila, Fr. Valerio de Ledesma, Provincial of the Philippines offered refuge for the Jesuits in Japan. The Provincial also went around raising the interest of Manila citizens in order to stir up compassion toward the persecuted Church.</p>	
		<p><b>II. OBJECTIVES:</b></p> <ul style="list-style-type: none"> <li>• Increase awareness about the important role of Blessed Ukon Takayama in the propagation of Christian faith;</li> <li>• Building community pride and further the aims of Catholic religion;</li> <li>• Appreciate and imbue the distinctive nature of religion through human experience of Blessed Takayama espousing the values, sacrifices and love for Christ.</li> </ul>	
		<b>III. SCOPE OF WORK / DELIVERABLES</b>	
		<p><b>Date of Engagement:</b></p> <p style="padding-left: 20px;"><b>Implementation Date</b> : December 21, 2023</p> <p style="padding-left: 20px;"><b>Area</b> : City of Manila</p>	
		<b>A. TRANSPORTATION</b>	
		<p>Use of 1 (one) Van for DOT Regional Staff 1 Van Hire in Manila</p> <ul style="list-style-type: none"> <li>• DOT Office to City of Manila (Intramuros) and vice versa -</li> <li>• 1 unit of air-conditioned van -</li> <li>• 12 hours use of van within Metro Manila -</li> <li>• Inclusive of: Driver, Driver's Meals, Fuel, Parking, Toll Fees, Driver's Fee -</li> <li>• Driver must be fully vaccinated - 9,200/van</li> </ul>	
		<b>B. MEALS</b>	
		<ul style="list-style-type: none"> <li>• Lunch Buffet Meal - Php 1200 x 80 pax Total: Php 96,000.00 -</li> <li>• Venue must be around Intramuros area and must accommodate 80 pax in one room/section</li> <li>• Venue must have a cultural performer and must feature Filipino dishes</li> <li>• Menu and number of viands must be approved by the project officer</li> </ul>	
		<b>C. TOKENS/GIVEAWAYS</b>	
		<ul style="list-style-type: none"> <li>• Scented Candle and Air Mist</li> <li>• Quantity: 80 pieces</li> <li>• Price per piece: Php 1,000.00</li> <li>• Other Details: - Custom Label will include "Blessed Takayama Day" and "21st of December" in Front Small "DOT-NCR" logo at the Back</li> <li>• Must be able to provide custom packaging</li> <li>• Total: Php 80,000.00</li> </ul>	

		<b>Minimum requirements of Tour Operator:</b>											
		Willing to engage in a send-bill arrangement											
		<b>Breakdown</b> <table border="1" style="margin-left: 20px;"> <tr> <td>Transportation</td> <td>9,200.00</td> </tr> <tr> <td>Hosted Lunch</td> <td>96,000.00</td> </tr> <tr> <td>Tokens/Giveaways</td> <td>80,000.00</td> </tr> <tr> <td>Van Hire</td> <td>9,200.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>Php 194,400.00</b></td> </tr> </table>	Transportation	9,200.00	Hosted Lunch	96,000.00	Tokens/Giveaways	80,000.00	Van Hire	9,200.00	<b>Total</b>	<b>Php 194,400.00</b>	
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Tokens/Giveaways	80,000.00												
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<b>Total</b>	<b>Php 194,400.00</b>												
		<b>Documentary Requirements to be Submitted:</b>											
		<ul style="list-style-type: none"> <li>• Valid Mayor's Business Permit</li> <li>• PHILGEPS Membership</li> <li>• DOT Accreditation Certificate</li> <li>• Duly Notarized Omnibus Sworn Statement</li> </ul>											
		<b>Approved Budget for the Contract (ABC):</b> <b>Php 194,400.00</b> <b>Pesos : One Hundred Ninety Four Thousand Four Hundred Pesos Only</b> <small>* inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/and other applicable taxes and charges net upon completion of the project and delivery of all requirements as agreed upon.  Government procedure and subject to appropriate government taxes</small>											
		<b>Contact Persons:</b> MS MARIVILLE P. RAMOS - mpramos@tourism.gov.ph MR KENNETH BRIAN E. QUIAMBAO - kequiambao@tourism.gov.ph											
		Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address:  DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City											
		Note: Deadline of submission is on <b>December 19, 2023 at 8:00am</b>											

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you

\_\_\_\_\_  
**PRINT NAME OF DEALER/SUPPLIER**

\_\_\_\_\_  
**ADDRESS OF DEALER/SUPPLIER**

\_\_\_\_\_  
**CONTACT NUMBER(s)**

**TIN:** \_\_\_\_\_

\_\_\_\_\_  
**LANDBANK ACCOUNT NUMBER**

\_\_\_\_\_  
**AUTHORIZED SIGNATURE OVER PRINT NAME**