



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10597576
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR KUCHING, MALAYSIA ON MARCH 4-6, 2023 (OIMD)

Area of Delivery

Solicitation Number: 2024-02-0038	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	1
Category: Travel, Food, Lodging and Entertainment Services	Date Published	27/02/2024
Approved Budget for the Contract: PHP 148,275.30	Last Updated / Time	27/02/2024 00:00 AM
Delivery Period:	Closing Date / Time	01/03/2024 09:00 AM
Client Agency:		
Contact Person: Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com		

Description

OFFICE OF INDUSTRY MANPOWER DEVELOPMENT
TERMS OF REFERENCE

I. PROJECT: PURCHASE OF ROUNDTRIP INTERNATIONAL TICKET

II. BACKGROUND:

Number of Pax : Three (3) pax
Name of Passenger : ARLENE A. ALIPIO, OIC-Director, OIMD
: JENNIFER G. JACOBO, Sr. TOO, OIMD
: KYTLIN KYLA C. PRINCIPIO, TOO II

Date/Period Covered : March 4-6, 2024 (inclusive of travel time)

III. PURPOSE/OBJECTIVES:

- To be part of the Philippine delegation in the ASEAN Tourism Committee Meeting (ATCM) and to attend the 31st ASEAN Tourism Professional Monitoring Committee (ATPMC) Meeting to be held in Kuching, Sarawak, Malaysia

IV. MINIMUM REQUIREMENTS FOR SUPPLIES

- Must be DOT accredited Tour Operator/ Travel and Tour Agency
- Tickets are refundable and re-bookable
- Regular fare (not promo fare)
- Must be willing to provide services on a send bill arrangement

V. SCOPE OF WORK/DELIVERABLES

- International air tickets for the following:

Passenger's Name DATE OF BIRTH

1. Arlene A. Alipio November 04, 1964
2. Jennifer G. Jacobo March 8, 1982
3. Kytlin Kyla C. Principio July 31, 1989

• Flight Details/Requirement:

Date of Travel Country Time

March 4, 2024 Manila-Kuching, Sarawak, Malaysia AM ONWARDS

March 6, 2024 Kuching, Sarawak Malaysia-Manila AM ONWARDS

4. BUDGET

- Total estimated budget is Php 148,275.30 for 3 pax (all inclusive with travel insurance)
- We will provide Philippine travel tax certificate for the winning Tour Operator

5. MODE OF PAYMENT

- The winning service provider shall be paid the amount of actual services rendered upon completion of services required by DOT and complete submission of documentary requirement (statement of account, etc.)
- Government Procedure

6. Project Officer/Contact Person

Ms. Imelda C. Basto/Kytlin Kyla C. Principio
OIMD-Manpower Planning and Monitoring Division
Email:icbasto@yahoo.com or basto.imeec@gmail.com
Telephone No. (632) 459 5200-30 local 218

Prepared by: Approved by:

IMELDA C. BASTO ARLENE A. ALIPIO
TOO II- MPMD-OIMD OIC-Director, OIMD

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 01 MARCH 2024 @ 09:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : _____
Bank Account Number : _____
Account Name : _____
Other Bank has charges : _____

Created by Clara Cortez Buscano

Date Created 26/02/2024

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