

TERMS OF SPECIFICATIONS

Services of a Travel and Tour Operator **Procurement of roundtrip economy air tickets for the performers of the Philippines' hosted Late Night Function to promote the upcoming hosting of the Philippines to the 36th UNWTO Joint Commission Meeting in Cebu** 26 January 2024 | Vientiane, Lao PDR (inclusive of travel dates)

Background

As a founding member of the ASEAN and recognizing the importance of the activity in regional cooperation, the Philippines will be participating in the ASEAN Tourism Forum (ATF) 2024. The ATF has been the biggest and most important travel and tourism event in the ASEAN region since 1981. The hosting of the annual event is being rotated among the 10 ASEAN Member States (AMS) to provide an opportunity for the National Tourism Organizations (NTOs) to showcase their new destinations, products, and services to the global community. The ATF also conducts an ASEAN NTOs media briefing to update the members of the media about the current tourism plans and programs of the AMS.

In this regard, the DOT is need of a DOT-Accredited Travel and Tour Operator who will purchase and issue international roundtrip airline tickets.

Scope and Services

Requirements:

- Ground handler or travel and tour operator must be based within Metro Manila
- Ground handler or travel and tour operator must be DOT-accredited
- Shall provide the following:

1. Purchase and issuance of economy class roundtrip international airfare for six (6) passengers with provision of travel insurance, and checked-in luggages per pax.

2. Flight details

6 Pax (consist of performers and members of the production house)

Names and copy of passports as attached.

Dates	Flight Leg	Flight Schedule
24 January 2024	Manila – Vientiane	Whole day
27 January 2024	Vientiane – Manila	Whole day

III. Approved budget for the contract and mode of payment

The approved total budget for the contract is **Nine Hundred Twenty-Five Thousand and Two Hundred Pesos Only (Php925,200.00)** inclusive of all applicable taxes, government procedure, and send bill arrangement.

Contact Person

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