



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10666448
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Service Provider for the Local Inspection of Education Tourism Sites in Region VI and Region XI on April 15 to 19, 2024-Region VI (Lot 1) and on April 22 to 26, 2024-Region XI (Lot 2)

Area of Delivery

Solicitation Number:	RFQ-NP-SVP 2024-03-0071	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	2
Classification:	Goods	Document Request List	2
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	16/03/2024
Approved Budget for the Contract:	PHP 215,954.79	Last Updated / Time	20/03/2024 10:29 AM
Delivery Period:		Closing Date / Time	22/03/2024 09:00 AM
Client Agency:			
Contact Person:	Val Raymund Cristobal Cervantes Administrative Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 vccervantes@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

- I. BIDDER : Service Provider
 II. PROJECT TITLE : Local Inspection of Education Tourism Sites in Region VI and Region XI
 III. PROJECT DATE : April 15 to 19, 2024-Region VI (Lot 1)
 April 22 to 26, 2024-Region XI (Lot 2)

IV. PROJECT OBJECTIVES

The OPMD-Education Tourism Team is developing new products such as aviation, culinary, maritime, and voluntourism to promote the Philippines as a multifaceted education tourism destination. Voluntourism is an activity where people pay to volunteer and can be generally understood as the engagement of tourists in volunteer work.

The OPMD-Education Tourism Team will visit and inspect identified education tourism and voluntourism sites and programs in Region VI and Region XI. Aside from the inspection, the OPMD-Education Tourism Team will also conduct interviews with school organizations, local government units, and community stakeholders to gain a holistic understanding of how the programs are implemented through learning the demographics of past participants, target market segments, and other assistance needed to further the growth of the industry.

V. MINIMUM REQUIREMENTS

- A. Must be a tour operator / ground handler / travel agency accredited by the Department of Tourism (DOT);
- B. Must be registered with the Philippine Government Electronic Procurement Systems (PhilGEPS); and
- C. Must be willing to provide services on send-bill arrangement.

VI. SCOPE AND WORK DELIVERABLES (LOT 1)

A. Domestic Air Tickets (Rebookable)

- Provision of roundtrip economy class domestic air tickets inclusive of at least 7 kg carry-on baggage and 20 kg check-in baggage allowance per person per way
- Participants: DOT-CO Personnel
- No. of Pax: 2 pax

Date Preferred

Flight Details Requirements

April 15, 2024 Manila to Iloilo (Direct)

ETD: Between 0630H to 0830H

ETA: Between 0830H to 1030H • Tickets must be re-bookable

April 19, 2024 Caticlan to Manila (Direct)

ETD: Between 1130H to 1330H

ETA: Between 1200H to 1400H

*If the above flights have been fully booked, the supplier may present the next available flight option provided that it will not exceed the prescribed budget.

B. Ferry Transfers (Caticlan Jetty Port to Boracay to Caticlan Jetty Port) and Vehicle Rental for 4 pax (inclusive of professional driver fees, driver's accommodation and meals, and applicable toll and parking fees);

C. Driver must be familiar with the routes of Iloilo and Aklan (inclusion of meals for the driver);

Date No. of Unit Capacity and Route

April 15, 2024 1 car Car Seating Capacity: 4-5 pax (including luggages)

Route: Iloilo International Airport – Iloilo City - Hotel

Rental Period: 20 hours

April 16, 2024 1 car

Car Seating Capacity: 4-5 pax

Route: Hotel - Iloilo City – Hotel

Rental Period: 20 hours

April 17, 2024 1 car Car Seating Capacity: 4-5 pax

Route: Hotel – Iloilo – Caticlan Port (including ferry transfer)

Rental Period: 20 hours

April 18, 2024 1 tricycle Tricycle Seating Capacity: 4-5 pax

Route: Boracay Island

Rental Period: 20 hours

April 19, 2024 1 tricycle Tricycle Seating Capacity: 4-5 pax (including luggages)

Route: Boracay Island (including ferry transfer) – Caticlan Airport

Rental Period: 10 hours

1 car Car Seating Capacity: 4-5 pax

Route: Caticlan Port - Iloilo

Rental Period: 10 hours

D. Iloilo City Accommodation (Rate based on E.O. 77 with DOT accreditation)

No. of Pax Room Type Meals Check-In Check Out

4 pax 2 rooms

(Twin-sharing Occupancy) Breakfast April 15, 2024 April 17, 2024

E. Boracay Island Accommodation (Rate based on E.O. 77 with DOT accreditation)

No. of Pax Room Type Meals Check-In Check Out

4 pax 2 rooms

(Twin-sharing Occupancy) Breakfast April 17, 2024 April 19, 2024

F. Meals (Rate based on E.O. 77)

Date No. of Pax Remarks

April 15, 2024 4 pax

Plated Lunch and Dinner

April 16, 2024 4 pax

April 17, 2024 4 pax

April 18, 2024 4 pax

April 19, 2024 4 pax Plated Lunch

G. Inspection Itinerary

DATE ACTIVITIES

Day 1
 April 15, 2024 (Monday) - Leave Manila for Iloilo
 - Arrive in Iloilo
 - Early lunch
 - WE Academy
 - Kong Language Center
 - Fast Aviation Academy
 - Hotel Check-in
 - Dinner
 - Overnight

Day 2
 April 16, 2024 (Tuesday) - Breakfast
 - Polyglot International Academy
 - Visayas Aerospace College and Technology
 - Lunch
 - John B. Lacson Foundation Maritime University
 - La Flamme Bleue for Culinary Arts
 - MK Language Training Center Inc.
 - Dinner
 - Overnight

Day 3
 April 17, 2024 (Wednesday) - Breakfast
 - Hotel Check-out
 - Lunch
 - Leave Iloilo for Caticlan
 - Arrive Caticlan
 - Dinner
 - Travel to Boracay Island
 - Arrive in Boracay Island
 - Hotel Check-in
 - Dinner
 - Overnight

Day 4
 April 18, 2024 (Thursday) - Breakfast
 - Paradise English
 - Boracay Coco English Corporation
 - Lunch
 - Voluntourism Site (to be identified)
 - Dinner
 - Overnight

Day 5
 April 19, 2024 (Friday) - Breakfast
 - Check-out
 - Leave Boracay Island for Manila
 - Arrive in Manila

VII. SCOPE AND WORK DELIVERABLES (LOT 2)

A. Domestic Air Tickets (Rebookable)

- Provision of roundtrip economy class domestic air tickets inclusive of at least 7 kg carry-on baggage and 20 kg check-in baggage allowance per person per way
- Participants: DOT-CO Personnel
- No. of Pax: 2 pax

Date Preferred

Flight Details Requirements

April 22, 2024 Manila to Davao (Direct)

ETD: Between 1030H to 1230H

ETA: Between 1230H to 1430H • Tickets must be re-bookable

April 26, 2024 Davao to Manila (Direct)

ETD: Between 1100H to 1330H

ETA: Between 1200H to 1400H

*If the above flights have been fully booked, the supplier may present the next available flight option provided that it will not exceed the prescribed budget.

B. Vehicle Rental (inclusive of professional driver fees, driver's accommodation and meals, and applicable toll and parking fees);

C. Driver must be familiar with the routes of Davao (inclusion of meals for the driver);

Date No. of Unit Capacity and Route

April 22, 2024 1 car Car Seating Capacity: 4-5 pax (including luggages)

Route: Davao International Airport – Iloilo City - Hotel

Rental Period: 10 hours

April 23, 2024 1 car
 Car Seating Capacity: 4-5 pax
 Route: Hotel – Davao City - Hotel
 Rental Period: 20 hours
 April 24, 2024 1 car
 Car Seating Capacity: 4-5 pax
 Route: Hotel – Davao City - Hotel
 Rental Period: 20 hours
 April 25, 2024 1 car Car Seating Capacity: 4-5 pax
 Route: Hotel – Davao City - Hotel
 Rental Period: 20 hours
 April 26, 2024 1 car Car Seating Capacity: 4-5 pax (including luggages)
 Route: Hotel – Davao City – Davao International Airport
 Rental Period: 20 hours

D. Davao City Accommodation (Rate based on E.O. 77 with DOT accreditation)
 No. of Pax Room Type Meals Check-In Check Out
 4 pax 2 rooms
 (Twin-sharing Occupancy) Breakfast April 22, 2024 April 26, 2024

E. Meals (Rate based on E.O. 77)
 Date No. of Pax Remarks
 April 22, 2024 4 pax

Plated Lunch and Dinner

April 23, 2024 4 pax
 April 24, 2024 4 pax
 April 25, 2024 4 pax
 April 26, 2024 4 pax Plated Lunch

G. Inspection Itinerary

DATE ACTIVITIES

Day 1

April 22, 2024 (Monday) - Leave Manila for Davao
 - Arrive in Davao
 - Hotel Check-in
 - Dinner
 - Overnight

Day 2

April 23, 2024 (Tuesday) - Breakfast
 - School
 - School to be identified
 - Lunch
 - School to be identified
 - School to be identified
 - School to be identified
 - Dinner
 - Overnight

Day 3

April 24, 2024 (Wednesday) - Breakfast
 - School to be identified
 - School to be identified
 - Lunch
 - School to be identified
 - School to be identified
 - School to be identified
 - Dinner
 - Overnight

Day 4

April 25, 2024 (Thursday) - Breakfast
 - School to be identified
 - School to be identified
 - Lunch
 - Voluntourism Sites (to be identified)
 - Dinner
 - Overnight

Day 5

April 26, 2024 (Friday) - Breakfast
 - Check-out
 - Leave Davao for Manila

- Arrive in Manila

VIII. BUDGET

The total approved budget for the conduct of the Local Inspection of Education Tourism Sites is TWO HUNDRED FIFTEEN THOUSAND NINE HUNDRED FIFTY FOUR PESOS AND 79/100 (PHP 215,954.79) inclusive of all applicable taxes and should cover all requirements enumerated above. Below is the breakdown of the total approved budget:

Region Amount
Region VI ₱125,256.59
Region XI ₱ 90,698.20

The winning bidder shall be determined based on the proposal's responsiveness to Technical Specifications and with the most advantageous financial package, provided that the amount of bid does not exceed the above total budget. Project expenses are to be charged to the OPMD 2024 GAA.

IX. CONTACT INFORMATION

Project Officer : Marissa A. Masangkay
Office : Office of Product and Market Development (OPMD) – Education Tourism
Contact Number : 8459 5200 Local 510
Email Address : mamasangkay@tourism.gov.ph

APPROVED BY:

PAULO BENITO S. TUGBANG, M.D.
Director
Office of Product and Market Development (OPMD)

Remarks

The deadline of submission of bids will be moved to 22 March 2024, 9:00 A.M.

Created by Val Raymund Cristobal Cervantes

Date Created 15/03/2024

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